



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

April 12, 2018

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Present: Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, Dave Lester. Chief John Nohr. Division Chiefs Dan Yager, Mike Jackson, Ben Peeler. Recording Secretary Kathy Streissguth. Commissioner Town excused.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Ayers. Motion passed unanimously.

COMMUNICATIONS

Chief Nohr shared citizen thank you notes and a physician's report on the good reaction by the crew on a recent call (2 y/o fell from a window). Notice received that the district's AFG request for SCBA funding was denied.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report.

EMS Council

No meeting. No report.

Fairgrounds Fire Facility Board

No meeting. Commissioner Johnson advised the generator at St151 requires \$1600 in repairs. The necessary work was discovered during the annual service. No word on the timing for a joint meeting with the FD6 Commissioners – they are still waiting on the final study results.

Finance Committee

No meeting. No report.

RFA Committee

No meeting. No report.

Commissioner Updates

Commissioner Bartel reported that the 2019 awards social will be held on March 15 at Summit Grove Lodge. The facility has a new banquet manager.

They have agreed to the same facility rental fee, but advised that food costs may increase. He attended the Ridgefield State of the City address and the ilani Resort event center grand opening. The tribe is starting a feasibility study for a hotel. He shared that representatives indicated the tribe is not interested in forming their own fire department; they are happy with our service. They also expect the current annual contract payment of \$210,000 to remain as a base minimum payment going forward.

STAFF REPORTS

Admin Services

DVC Yager summarized the February/March Admin Services report.

Operations

DVC Peeler provided a verbal recap on March training and response operations. Obtaining statistics continues to be an issue as we have relied heavily on the part time IT position to pull them and he has been unavailable. Working to set up another process. Three new interns started in March. Chiefs' interviews of the top six captain candidates are occurring this week. Promotions will be effective May 1. A tentative schedule with new shift assignments has been developed. There will be some overtime costs due to moving people around. Commissioner Chunn asked if this additional OT will muddy the waters for assessing the cost of the 48/96 schedule. DVC Peeler advised he will try to track those costs. Crews will remain in service while staged at the ilani for tonight's concert event. Reviewed the interactive 2017 incident map app.

Prevention

DVC Jackson reviewed the March Prevention report and provided a map of the current development in Ridgefield.

District Secretary/Chief

Chief Nohr advised that pictures were not taken at this year's award social. He will ensure this task is assigned in 2019. He also reported there was good feedback from the citizen participants in the promotional exam. Several members are attending the annual Cadet Program Washington DC trip this week.

RESOLUTION 180412-1 FEE SCHEDULE

Following discussion summarizing the proposed resolution, Commissioner Bartel moved to approved Resolution 180412-1, a resolution setting the fees for several administrative, community risk reduction, and operational services. Second Commissioner Johnson. Discussion on the need to set a procedure for billing and collection. The rates are on par with other agencies in the County. The fees should be reviewed annually or bi-annually. No further discussion. Motion passed unanimously.

OLD BUSINESS

None.

LATE EDITIONS TO THE AGENDA

None.


CITIZEN COMMENTS

None.

EXECUTIVE SESSION

Following a 5 minute break at 4:45, moved to executive session at 4:50 p.m. to evaluate the performance of an employee. Anticipated length of session 10 minutes. No action anticipated. Meeting resumed at 5:05 p.m.

No further discussion. Meeting adjourned at 5:05 p.m.





Attest, John Nohr
Fire Chief/District Secretary




CLARK COUNTY FIRE & RESCUE CONSENT AGENDA April 12, 2018

1. Minutes – March 22 General Meeting
2. Pre-paid Invoices
 - \$ 168,325.99 (CCFR Benefits)
 - i. Check Nos. 6171 – 6182
 - \$ 119,745.31 (CCFR DRS & Q1-18 Payroll Taxes)
 - i. Check Nos. 6183 – 6185
 - \$ 6,836.31 (CCFR)
 - i. Check Nos. 18367 – 18370
3. Current Invoices
 - \$ 2,744.14 (FFFB)
 - i. Check Nos. 18422 – 18424
 - \$ 89,081.50 (CCFR)
 - i. Check Nos. 18371 – 18421
 - \$ 123.00 (CCFR)
 - i. Check No. 18425
4. Payroll
 - March 1-31 paid March 30
 - i. \$ 477,966.79 Gross
 - ii. \$ 321,299.06 ACH net
 - iii. \$ 2,515.05 Payroll Warrant net
 - 1. Check Nos. 6168 – 6170
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 59,483.85 941 Tax Deposit (paid April 2)
5. March Use Tax due April 25
 - \$ 117.05 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
 - 18394 Wrong Vendor – Replaced with Chk No. 18425

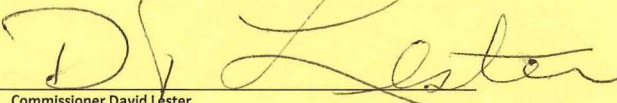

Commissioner Stanley Chunn – Chair


Commissioner James R Johnson – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers

Commissioner David Town


Commissioner David Lester



Meeting Date

4/12/2018

Stated purpose of this executive session:

- To consider matters affecting national security.
- To consider the selection of a site or the acquisition of real estate.
- To consider the minimum price at which real estate will be offered for sale or lease.
- To review negotiations on the performance of publicly bid contracts.
- To receive and evaluate complaints or charges brought against a public officer or employee.
- To evaluate the qualifications of an applicant for public employment.
- To review the performance of a public employee.
- To evaluate the qualifications of a candidate for appointment to elective office.
- To discuss with legal counsel representing the agency (present or via telephone conference) matters relating to agency enforcement actions.
- To discuss with legal counsel representing the agency (present or via telephone conference) litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.
- To discuss collective bargaining negotiation strategies.

Meeting recessed at 16:50 Hrs

Anticipated length of session 10 Mins

Announcement of extended session _____ Hrs

Anticipated extended length of session _____ Mins

Meeting resumed at 17:05 Hrs

Action anticipated YES NO

Reference RCW Chapter 42.30