

# Staff Report



**To:** Commissioners, Chief Nohr

**From:** Dan Yager, Administrative Services Division Chief

**Date:** October 8, 2018

**Re:** September Administrative Services Update

## **GENERAL ADMINISTRATIVE SERVICES:**

### **WFCA Conference**

Board members planning to attend the WFCA conference in Yakima this month should have received a Red Lion hotel confirmation via email. Please let Kathy know if you have not received this information.

## **FINANCE:**

### **2018 WFOA Conference**

Kathy attended the annual Washington Finance Officer's Association conference in Vancouver the week of September 17. She also served on the local conference committee to help make it a great event. She will be attending the 2019 conference in Yakima and will be participating on the education committee.

### **Wildland Invoices**

Fifty eight (58) invoices totaling \$784,062.16 have been submitted for wildland fire activities this season. Payments totaling \$217,131.76 have been received to date. Posted direct expenditures total \$622,238.15, which does not include the third quarter payroll taxes or the September VISA expenditures (fuel). There are still four EMS personnel and the rescue out on incidents. The balance to be invoiced will put the season total at well over \$800K.

## **FACILITIES & EQUIPMENT:**

### **Station 23 Roof**

Developed a small leak in the roof at Station 23. We were to patch but our roofer has been advising us for the last couple of years that the flat portion of the roof will need to be replaced in the near future. I got an estimate to do the work last year and it was approximately \$30,000. I will keep an eye on it.

### **Station 24 Roof**

We found another leak in the roof at Station 24. Verizon sent a roofer out who found a saw cut that had not been patched. Repairs have been made. While we have dealt with several issues caused by the construction project, Verizon has been very responsive in dealing with any issue that comes up.

### **Annual Backflow testing**

Our required annual backflow testing is complete. No issues were identified.

## **Station 26 Septic**

The control mechanism for the septic system at Station 26 went out. This is a common problem with our specific system. Instead of a frequent fix for around \$1,000, I chose to replace the system with a new one. The new system is much less technical with much less to go wrong yet very capable of controlling are system. The replacement cost approximately \$2,700.

## **SAFETY:**

### **Quarterly Meeting**

The quarterly meeting of the safety committee was held on September 25<sup>th</sup>. Discussed the following:

- Chevron Striping has been completed on the rear of our apparatus.
- The emergency lights on the rear of two brush rigs has been upgraded.
- We are auditing our MSDS information to assure all requirements are met.
  - NOTE: Our MSDS forms are now online.
- A draft process for required monthly station safety inspections has been submitted.
- We started the review process of the current injuries, additional paperwork is need. Any recommendations will follow final review.
- The Safety committee will be putting out a notice prior to our scheduled meetings to assure we have all issues.

Committee members: Chair: Kenny Bjur, Steve Streissguth, Captain Rommel and Chief Yager

# Staff Report



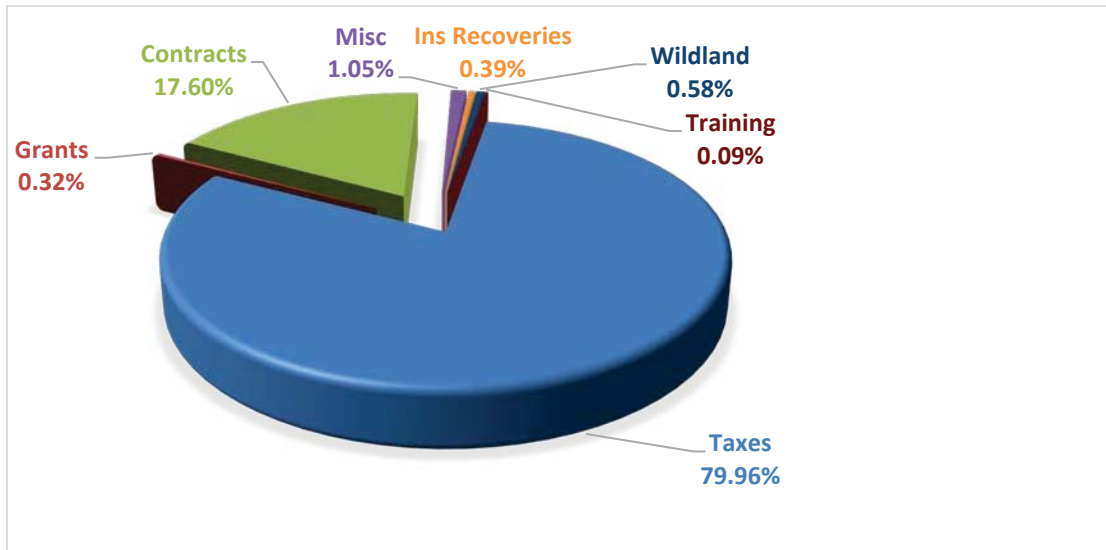
To: Commissioners, Chief Nohr

From: Chief Yager

Date: October 1, 2018

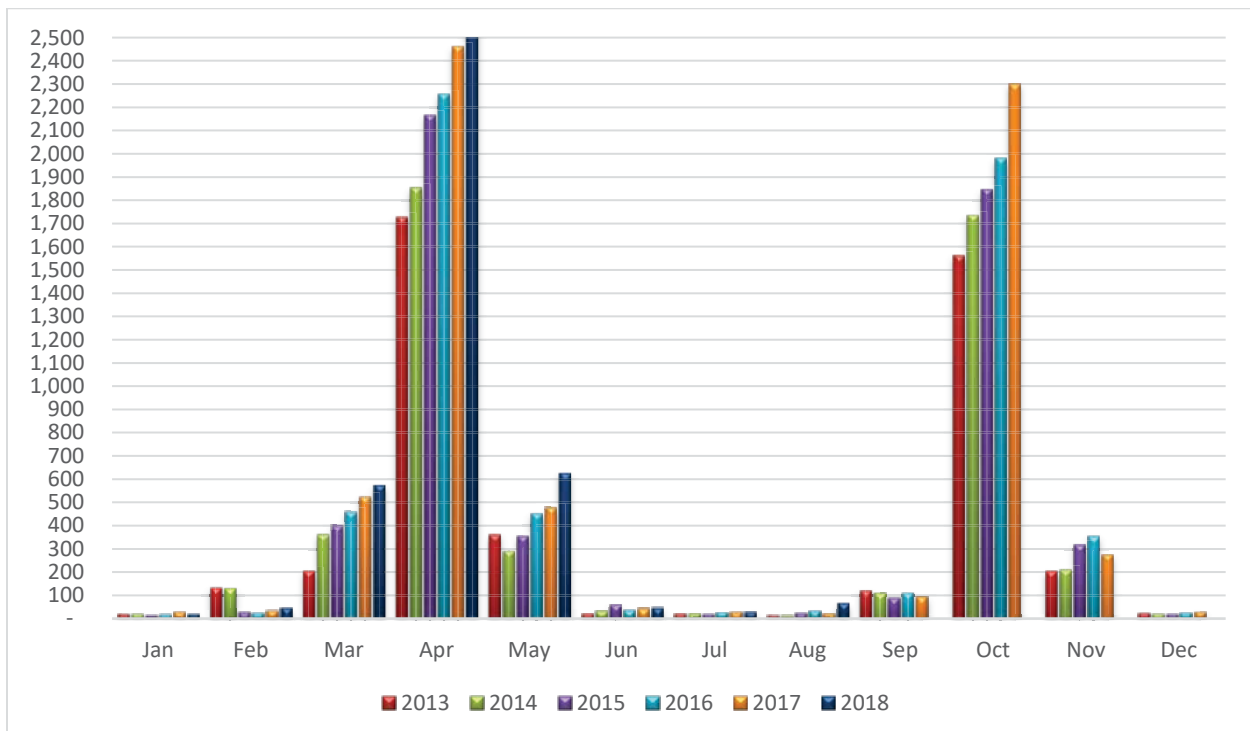
Re: General Operating Fund 6228 – August 2018 Finance Report

## Percentage YTD Revenue by Type\* – as of August 31

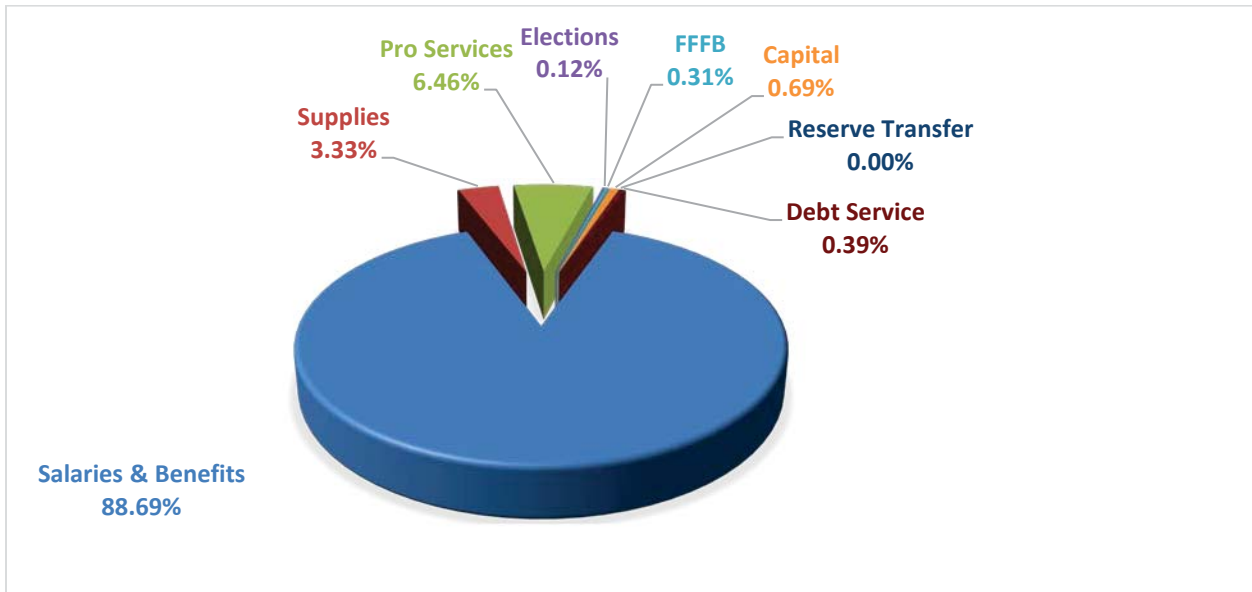


\* excludes Cadet Program

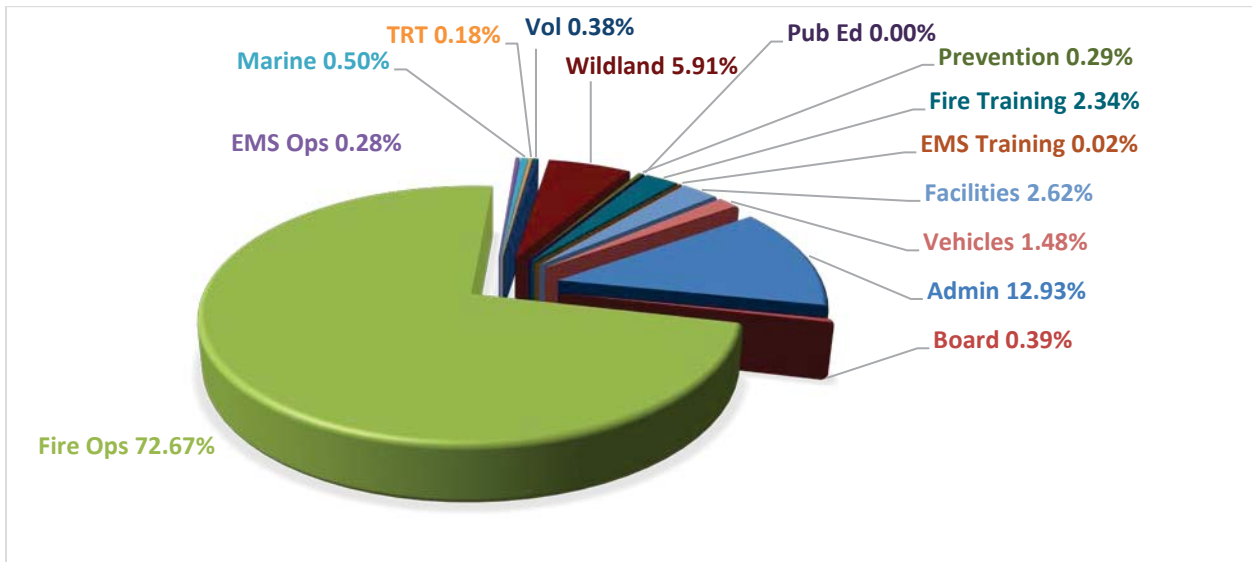
## 2013 – 2018 Monthly Tax Revenue History (Thousands)



### Percentage YTD Expended by Type\* – as of August 31

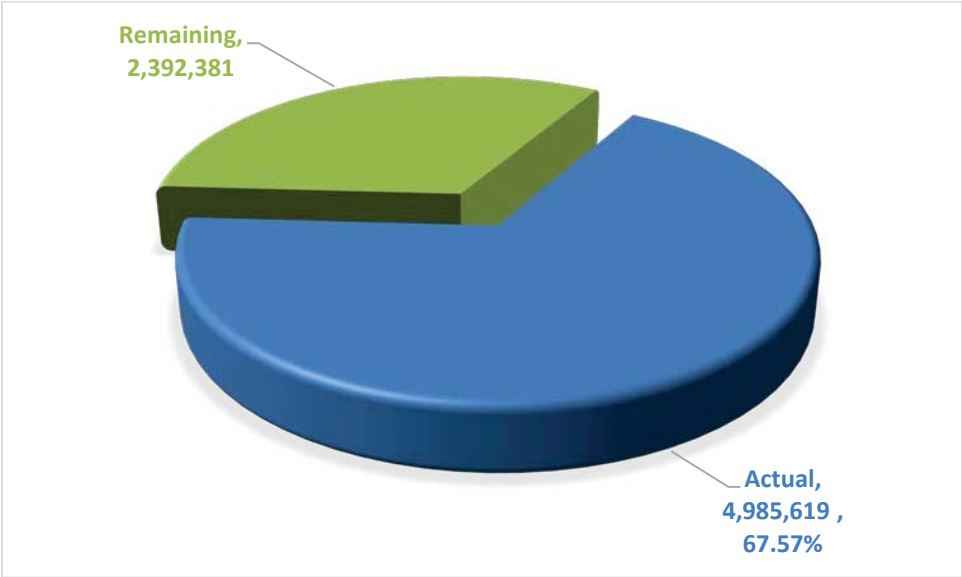


### Percentage YTD Expended by Program\* – as of August 31

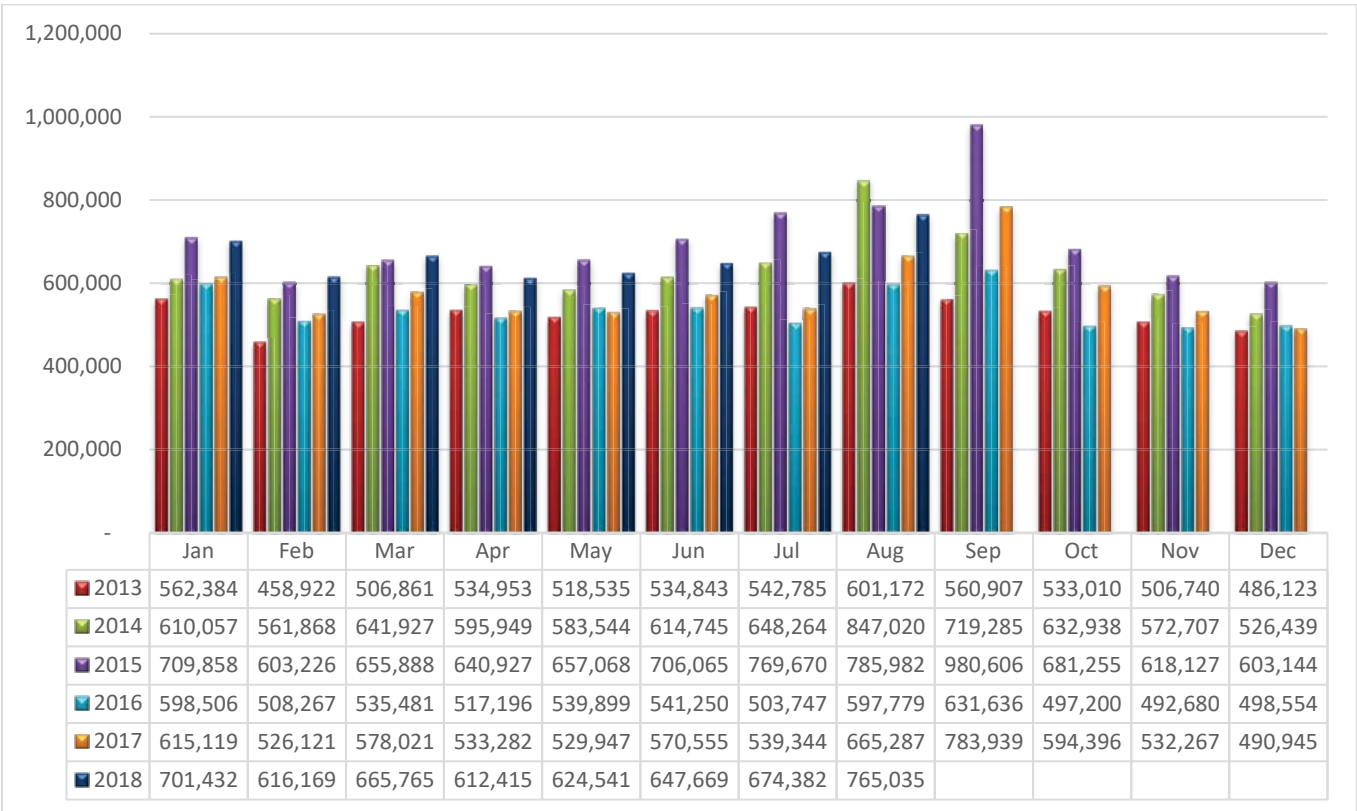


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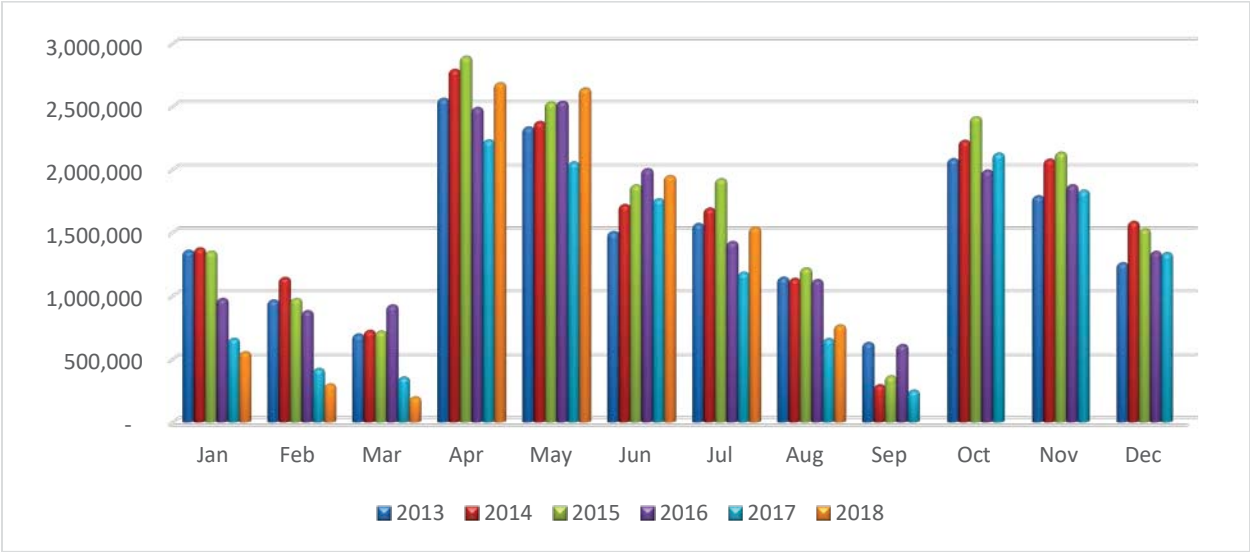
### Salaries & Benefits to Budget – as of August 31



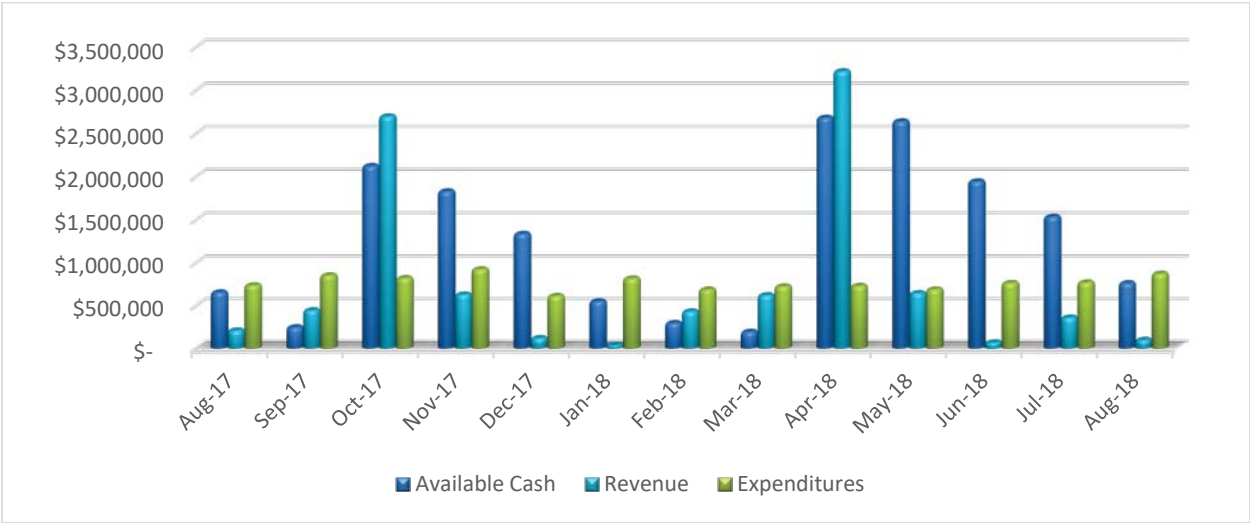
### 2013 – 2018 Monthly Salaries & Benefits History



### Operating Cash Reserve History



### Monthly Cash Flow Comparison



**Fund 6228 Cash Reserves**

Operating Cash

Available Cash January 1	1,537,682
YTD Receipts	5,500,639
YTD Expenditures	<u>6,066,451</u>
Available Cash August 31	<u><u>765,035</u></u>

**Total Cash Reserves July 31**

General Operating Fund	765,035
Contract Education	9,383
Equipment Fund	531,767
Land Fund	374
Donation Fund	2,157
Leave Cash Out Fund	<u>15,276</u>
TOTAL	<u><u>1,323,990</u></u>

# Staff Report



**To:** John Nohr, Fire Chief; Commissioners  
**From:** Ben Peeler, Division Chief Operations  
**Date:** October 9, 2018  
**Re:** Operations Report- September 2018

## Operations Report

### Emergency Responses

- **Significant Responses:**
  - Structure Fire: 9/24/2018 NE 72 Ave and JR Anderson Rd. La Center.
  - Structure Fire: 10/2/2018 NE 29<sup>th</sup> Ave. and Lockwood Cr., La Center.
  - Fatal MVA: 28915 NE 82<sup>nd</sup> Ave.





## **Training – Captain Rommel**

- **EMS**
  - CVA/Stroke
  - Traction Splinting
  - Spinal Immobilization
- **Fire**
  - NFPA 1410 Evolution 5
  - Building Construction
- **Rescue**
  - Hazmat Refresher
  - Hazmat MCO's
  - Raft North Fork of Lewis River from Lewisville to Daybreak.
  - Rope Skills (Building MA systems)
  - Skills: Epinephrine Administration for Anaphylaxis



## **Staff and Personnel**

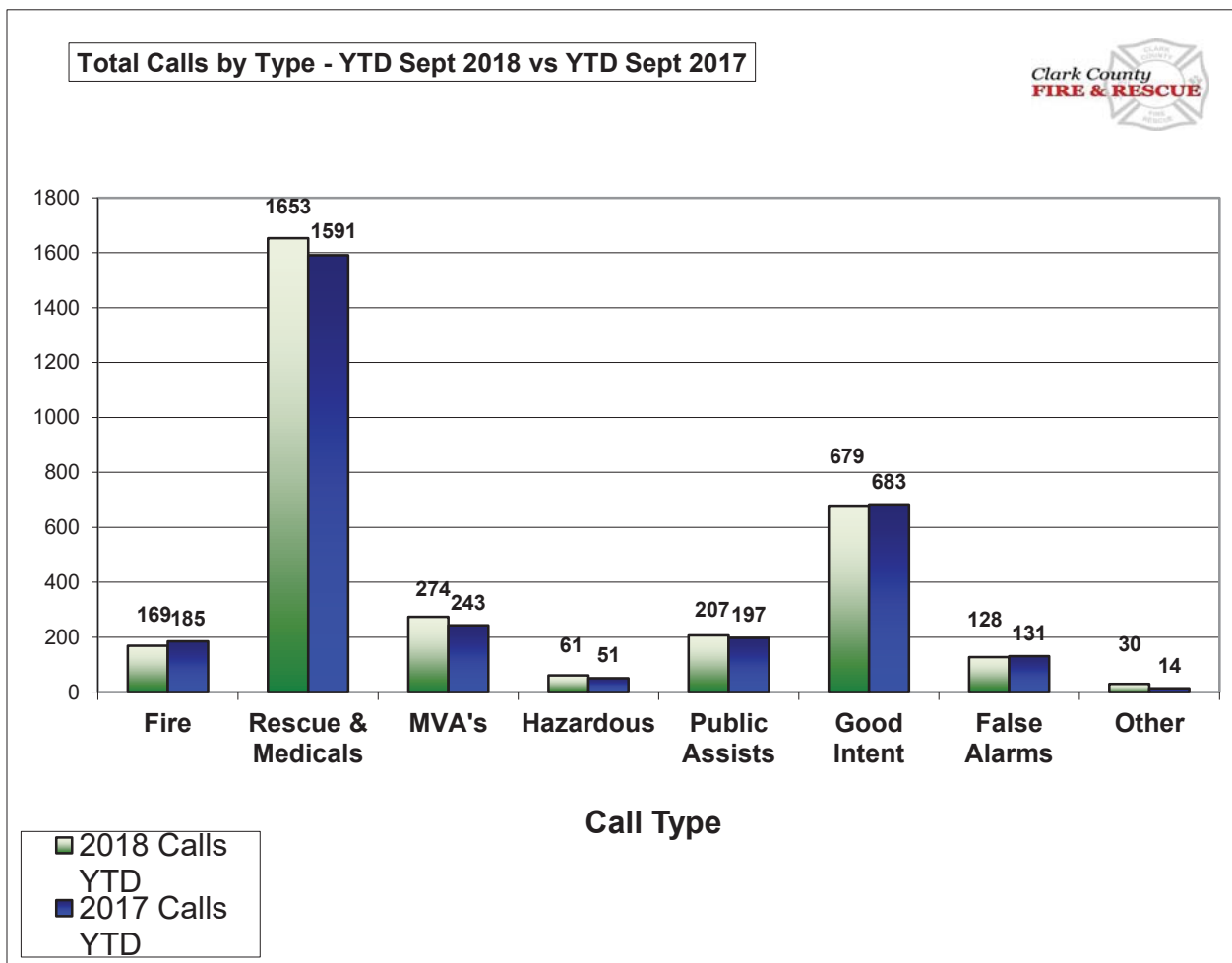
- All FTE positions are filled, and no personnel are on extended leave.
- The Battalion Chief was held October 8-9. This test will establish a promotional list for any open Battalion Chief positions.
  - BC Konkright was instrumental in the success of this test.

## **Miscellaneous**

- The 2018 NW Wildfire Year is declining. Rescue 29 has been on continuous assignment since the mid-July.
- Crews are attending home football games at La Center, Ridgefield, and Woodland High Schools. Each company remains in service for emergency response while standing-by at the games.
- Extensive emergency response SOG updates are occurring. BC Lange has been taken point on this project, and has spent many hours updating our SOGs.

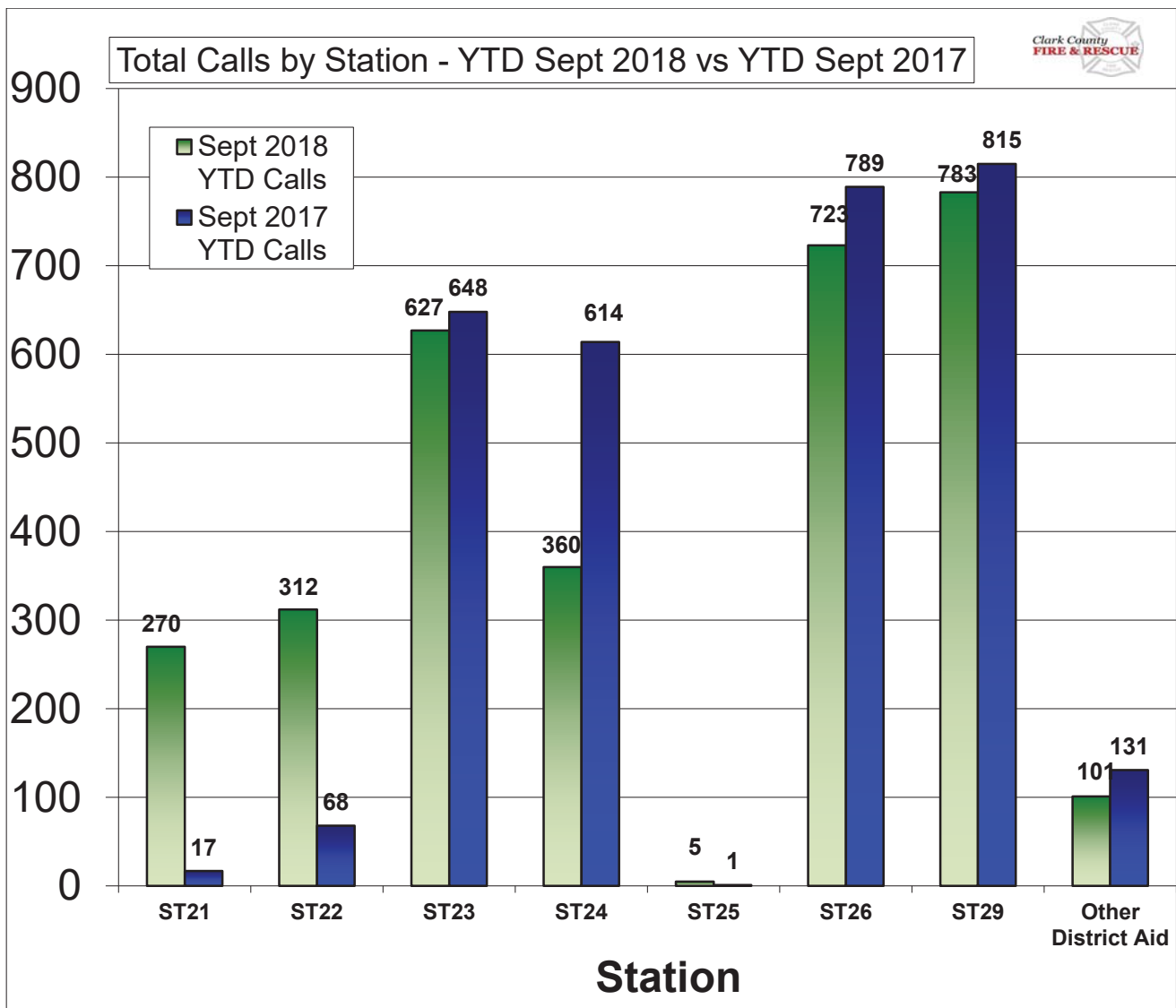
**September Response Data:**

Type of Call	Sept 2018 Calls	2018 Calls YTD	Sept 2017 Calls	2017 Calls YTD
Fire	13	169	24	185
Rescue & Medicals	187	1653	209	1591
MVA's	31	274	30	243
Hazardous	12	61	6	51
Public Assists	35	207	21	197
Good Intent	70	679	79	683
False Alarms	10	128	17	131
Other	6	30	3	14
	364	3201	389	3095



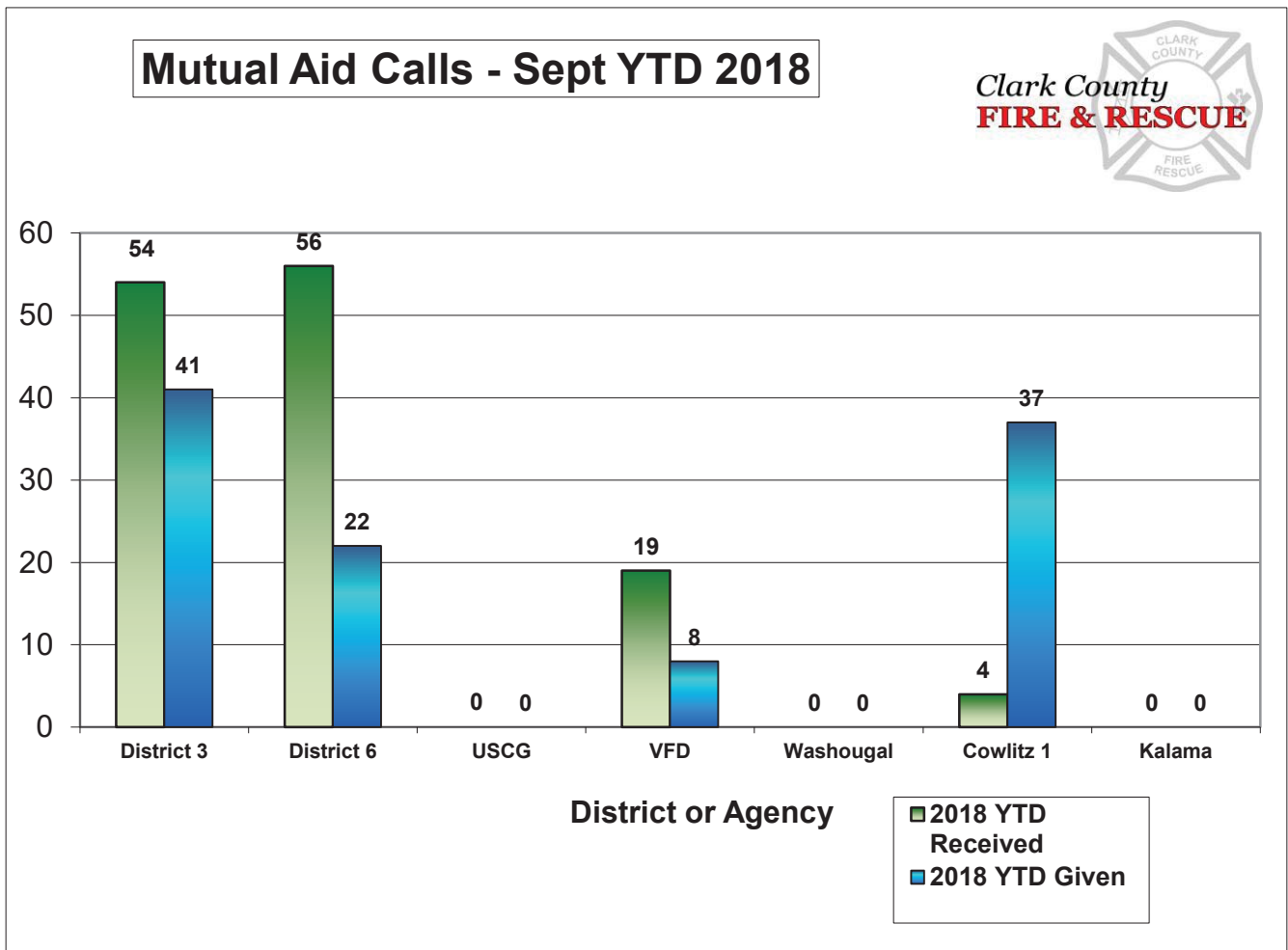
Total Response by Station September 2018 / 2017 Comparison

Station	Sept 2018 Calls	Sept 2018 YTD Calls	Sept 2017 Calls	Sept 2017 YTD Calls
ST21	3	270	3	17
ST22	36	312	10	68
ST23	71	627	104	648
ST24	74	360	80	614
ST25	0	5		1
ST26	78	723	88	789
ST29	89	783	96	815
Other District Aid	8	101	6	131
	359	3181	387	3083



**MUTUAL AID GIVEN AND RECEIVED**

District/Agency	Sept Received	Sept Given	2018 YTD Received	2018 YTD Given
District 10	1	0	4	2
District 3	5	3	54	41
District 6	5	3	56	22
USCG	0	0	0	0
VFD	1	0	19	8
Washougal	0	0	0	0
Cowlitz 1	0	4	4	37
Kalama	0	0	0	0
Cowlitz 5	1	0	2	3
Columbia Co	0	0	0	1
	13	10	139	114



# Staff Report



**To:** John Nohr, Fire Chief; Commissioners  
**From:** Michael J. Jackson, Division Chief  
**Date:** 10/9/2018  
**Re:** September Monthly Community Risk Reduction Report

## Community Risk Reduction Report

### Fire Code Enforcement / Plans Review

- Current Projects
  - La Center
    - Middle School Project- Planning
    - Holley Subdivision- Pre-app
  - Ridgefield
    - 10<sup>th</sup> Street- Lot 54 Two Warehouse Facilities
      - Trimaco / Bedtech- Sprinkler Review
    - School Re-purpose on Pioneer
    - Killer Bites – 510 Pioneer
    - Keller Plumbing Supply 10<sup>th</sup> and 65<sup>th</sup> Ave
    - High School Project Sprinkler and Alarm consultation
    - Clover Hill Subdivision Final
    - Village at Canyon Ridge Townhome Sprinklers
    - Paradise Found Pre-app
    - 65<sup>th</sup> and Pioneer Pre-app/ planning
    - Ridgefield Apartments – Site Plan
    - Ridgefield Crossing – 65<sup>th</sup> and Pioneer Site Plans
    - Outdoor Recreation Complex- Sprinkler and Alarm
    - UNFI Site Underground Inspections / Sprinkler Planning
    - Vancouver Clinic Underground and Sprinkler Review
    - Village at Canyon Ridge Site Plan
    - New Middle / Intermediate School – Final w/ Building Official
  - Woodland
    - Promise Church Fire Alarm
    - Daddy D's BBQ- Final
    - Safeway Starbucks Final
    - Belmont Loop Storage – Final Site Plans
    - B. Young RV Final Site Plans
    - Columbia River Carbonates- Underground / Hydrant Finals and Acceptance
    - Columbia Pre-Cast Final

- Sequoia Park Residential Sprinklers x6
- Fuel Station- Dike Access Preliminary Site Plan
- Credit Union Pre-app- Dike Access
  
- Direct Permits Issued by District to Date:
  - 11 Residential Fire Sprinklers
  - 9 Sprinkler System
  - 3 Kitchen Hoods
  - 5 Fire Alarms
  - 3 Underground / Supply / Hydrants
  - 1 Paint Booth
  - 1 Hazardous Operation Operating Permit
- Fire and Life Safety Review for City Issued Permits
  - 7 Commercial Buildings
- Major Upcoming Projects / workload
  - Building and System Plans for Ridgefield Apartments
  - Building and System Plans for Rosauer's
  - Building and System Plans for UNFI
  - B.Young RV Inspections
  - Building and System Plans for Columbia River Carbonates
  - Planning for Existing Occupancy Inspection in January
  - Building and System Plans for Fuel Stations x 3
  - Building and System Plans for Keller Supply
  - Building and System Plans for Royle and Pioneer Commercial Buildings
  - Building and System Plans for La Center Middle School
  - Ridgefield High School System Plans and Inspections

### **Training / Other**

- Tom Cook has delivered fire extinguisher classes for several industrial businesses along with ongoing classes for ilani staff.
- Household smoke alarm program continues through Tom Cook with follow-up on 4-8 requests per month.
- The CCFR Association has purchased a supply of 50 Smoke Alarms to help continue our program under Tom Cook.
- Assisted with development outreach event hosted by the City of Woodland
- Materials put together by Maureen Groat for Fire Prevention Week School Presentations
- School Presentation Lesson Plan Developed and Provided for Delivery to first graders throughout the District

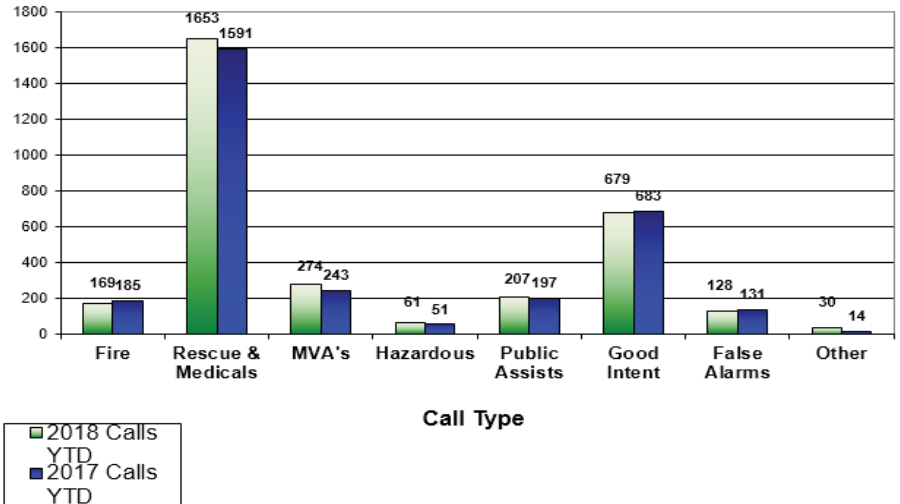
# Monthly Report

Total Calls by Type - YTD Sept 2018 vs YTD Sept 2017



**To:** Commissioners  
**From:** Chief John Nohr  
**Date:** October 10th, 2018  
**Re:** September Report

**CARDIAC ARREST**  
**DEMONSTRATION FOR**  
**TRAUMA INTERVENTION**  
**VOLUNTEERS**



On September 11th, CCFR crews from Engine 24 and Engine 26 demonstrated a full "Code" to the Trauma

Intervention Program (TIP) volunteers to show how much goes on during a cardiac arrest call. The demonstration took place during a TIP training session at Station 151. Chief Nohr and Training Support Specialist Airen Elizabeth were also on hand to narrate the incident so the observers could follow along with the action. Cardiac arrest incidents are very labor-intensive and require a minimum of four emergency responders to work closely as a team to provide optimum care to the patient. On this particular day, our crews were augmented both with an Intern and a Volunteer Firefighter, which provided a tremendous help to the team. TIP volunteers are available to respond to emotionally traumatic incidents to assist citizens during their time of need.



### **CCFR ASSISTS WITH RIVER CLEANUP**

On September 28<sup>th</sup>, the crew from Station 24 used Rescue Boat 24 to provide a safety standby during Rake-the-River. This event was hosted by the City of Ridgefield to allow volunteers the opportunity to clean the banks of Lake River ahead of the annual Birdfest & Bluegrass Festival. Rescue Boat 24 was on hand to assist any volunteers who fell in the water and to haul out trash bags from remote areas with no train access. Fortunately, everyone stayed relatively dry on this day, and no one needed to be rescued.

### **FIREFIIGHTERS TOUR NEW MIDDLE SCHOOL**

Community Risk Reduction Chief Mike Jackson took multiple CCFR crews and chief officers through the new View Ridge Middle School in Ridgefield in September. The school was built from the proceeds of a \$78M bond approved by voters in 2017. The school is fully outfitted with modern fire protection and life safety systems including fire sprinklers, fire containment doors, and fire pumps designed to assist firefighters in the event of a fire in the building. Firefighters benefit from pre-fire inspections and tours by learning about the safety systems and becoming familiar with the building layout and design. This familiarity also proves beneficial during medical emergencies and other events.

### **CCFR ASSISTS WITH DEBRIS PILE FIRE**

On September 2<sup>nd</sup> multiple crews responded to a fire in a natural vegetation debris pile at the Tapani Construction Tebo Pit on NE 92<sup>nd</sup> Avenue. The pile was made up of trees and natural vegetation that is later ground up to amend soils for placement in construction areas. The pile measured 40' high x 90' wide 140' long. Crews worked through the night and pumped over 300,000 gallons of water on the fire to knock it down. Multiple Water Tenders were used because there were no nearby hydrants. The lower reaches of the pile continued to smolder for several days and generated a tremendous amount of smoke, which blanketed nearby neighborhoods. CCFR brought an off-duty crew to help Tapani fully extinguish the smoldering hotspots on September 7<sup>th</sup>. CCFR will be reimbursed for the costs of equipment and personnel used on September 7<sup>th</sup> for further extinguishment.





**EMERGENCY RESPONSES KEEP CREWS BUSY**

CCFR crews responded to 364 incidents in September, including 187 EMS calls, 31 motor vehicle crashes, and 13 fires. On September 14, three engines and three chief officers responded to the 28900 block of 82<sup>nd</sup> Avenue on a multi-car vehicle crash. The occupant of a Clark PUD utility truck was killed when another vehicle crossed into his lane and struck his vehicle. The driver of the other vehicle was transported to the hospital for evaluation and treatment. Crews responded to the same intersection less than two weeks later for a multi-vehicle crash with one vehicle on it's top. This intersection has been the scene of several significant incidents over the past few years. On September 24<sup>th</sup> at 5:58 AM multiple CCFR crews responded to a house on fire in the 7500 block of JR Anderson Road, east of La Center. The house has been abandoned for several years, but was reportedly being used by squatters. The structure was heavily involved in fire when the first unit arrived. Crews fought the fire from the outside due to the amount of fire and the poor condition of the structure. The Clark County Fire Marshal's Office determined that the fire was arson.

