



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

November 29, 2018

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Present: Commissioners Stan Chunn, Bob Johnson, Larry Bartel, Ken Ayers, Dave Town. Chief John Nohr. Division Chiefs Mike Jackson, Ben Peeler. Recording Secretary Kathy Streissguth.

CALL FOR LATE AGENDA ADDITIONS

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Town. Motion passed unanimously.

COMMUNICATIONS

Thank you letter from the Food Bank. Notice of County Treasurer Doug Lasher's retirement party. Email notification from Training Captain Rommel that volunteer firefighters Tom Cook Jason Lee, and Donal McGavron are now apparatus operators. Email from FF Josh Brooks on the success of the Woodland coat drive.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report.

Fairgrounds Fire Facility Board

No meeting. Commissioner Johnson advised that the parking lot has been striped, but was not sealed.

Finance Committee

Commissioner Town shared discussion from today's meeting. The contingency fund as outlined in the finance policy, is not yet in the 2019 budget. The committee will meet in 2019 to assess carryover as well as make recommendations on the funding plan. Items of note in the 2019 proposed budget are a new vehicle for the fire inspector position. This will be the last year for the voted debt levy. The discretionary training carryover fund may be eliminated in future year – currently under negotiation. The allocation for elections includes two fire commissioner positions, which expire December 31, 2019. The committee recommends adopting the proposed budget as presented.

Commissioner Updates

Commissioner Lester excused. Commissioner Johnson reported he attended the Countywide Chaplaincy dinner.

Chief Nohr reported on the recent fire at some townhome under construction in Ridgefield. Added that the 2018 contractual education carryover funds will be used to purchase an EMS training dummy, which is a sophisticated piece of equipment. The equipment cost exceeds the capitalization threshold and was not previously budgeted for. Will need an amendment before year end.

2019 LEVY AND BUDGET RESOLUTIONS

Chief Nohr read the resolution aloud.

Motion by Commissioner Bartel to adopt Resolution 181129-1, a resolution authorizing the 2018 levy to be collected in 2019. Second Commissioner Ayers. No discussion. Motion passed unanimously.

Motion by Commission Bartel to adopt Resolution 181129-2, a resolution adopting the 2019 budget. Second Commissioner Town. No discussion. Motion passed unanimously.

COWLITZ TRIBE SERVICE CONTRACT

The contract has been review by legal and meets the plan as discussed by the commissioners. Tribal representatives would like to attend the December 13 meeting for a formal signature event. The contract is for 10 years with \$230K due in 2019 and 2020. Property improvements will require negotiated adjustments in future years. Chief Nohr advised that FEMA is still holding up the grant process due to other issues unrelated to the fire equipment portion of the grant. The apparatus committee is continuing work on the specifications.

DECEMBER 27 MEETING DATE

Discussion held on whether this meeting will be necessary. Decision on whether to cancel postponed to the December 13 meeting.

OLD BUSINESS

None.

FIRE CHIEF PERFORMANCE EVALUATION

To be held in executive session.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

Following a 5 minute break, moved to executive session at 4:30 p.m. to review the performance of the Fire Chief. Estimated length of session 10 minutes. No action anticipated. Session extended 10 minutes at 4:40 p.m. Session extended 10 minutes at 4:50 p.m. Meeting resumed at 5:00 p.m.

No further discussion. Meeting adjourned at 5:00 p.m.



Attest, John Nohr
Fire Chief/District Secretary



CLARK COUNTY FIRE & RESCUE CONSENT AGENDA November 29, 2018

1. Minutes – November 8 General Meeting
2. Pre-paid Invoices
 - \$ 24.01 (FFFB)
 - i. Check No. 18927
3. Current Invoices
 - \$ 20,368.92 (CCFR)
 - i. Check Nos. 18928 – 18962
 - \$ 316.10 (CCFR)
 - i. Check No. 18967
 - \$ 1,333.84 (FFFB)
 - i. Check Nos. 18963 – 18966
4. Approved Commissioner Stipends Payable November 30

For the Period October 16 thru November 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	1		4			5
Bartel	1		2			3
Chunn	1		4			5
Johnson	1	1	4			6
Lester	1		3			4
Town	0					0

5. Payroll
 - November 1-30 payable November 30
 - i. \$ 508,001.39 Gross
 - ii. \$ 340,090.46 ACH net
 - iii. \$ 414.35 Payroll Warrant net
 - 1. Check No. 6355
 - iv. \$ 66,545.66 941 Payroll Tax Deposit
 - v. \$ 0.00 Payroll VOIDED
6. Fund Transfer/Debt Service
 - \$ 23,331.19 (FFFB 6254 – Dec01-18 St151 County Loan Cost Share)
 - \$ 666.25 (FFFB 6254 – Dec01-18 Land Lease)
 - \$ 290,812.50 (CCFR 6222 – Dec01-18 2005R Debt Service)
 - \$ 273,960.25 (CCFR 6220 – Dec01-18 2013-SEP01 Debt Service)
 - \$ 9,332.48 (CCFR FT 6228 to 6254 – Dec01-18 FFFB Loan Cost Share)
 - \$ 266.50 (CCFR FT 6228 to 6254 – Dec01-18 FFFB Land Lease Cost Share)
 - \$ 4,715.50 (CCFR FT 6228 to 6254 – Q3-18 FFFB Operations) Oct04-18
7. Voided/Destroyed Claims/Payroll Warrants
 - None

Commissioner Stanley Chunn – Chair

Commissioner James R Johnson – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner David Town

Commissioner David Lester