



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

October 10, 2019

Present: Commissioners Stan Chunn, Larry Bartel, Dave Lester, Ken Ayers, Bob Johnson. Chief John Nohr. Division Chiefs Jackson, Peeler and Yager. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

CALL FOR LATE AGENDA ADDITIONS

October 24 Board meeting.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Bartel. No discussion. Motion passed unanimously.

COMMUNICATIONS

Email from Captain Josh Brooks commending the quality work done by FF Kenny Bjur and FF Russell Franklin-Lyons (Clark 3) in assisting him in staffing a Cowlitz 2 F&R engine during the Zainfeld memorial service. Cowlitz 2 Chief Dave LaFave expressed thanks to Cowlitz Fire Chiefs Assn for the agencies assistance during the recent difficult time. He was especially grateful to CCF&R for their extra efforts in helping out in several areas. Thank you card from the Sanseri family for the crew's efforts and kindness in responding to the loss of their son, Dante. District personnel were invited to his memorial service on October 19 and requested to wear Class B uniforms. Chief Nohr advised that firefighters Huntington and Cushwa will be attending.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

Commissioner Bartel was unable to attend the October 2 meeting. Chief Nohr advised the property deductible was raised to \$1,000 and the vehicle deductible will remain at \$250. This kept the premium increase to a minimum.

Fairgrounds Fire Facility Board

No meeting. No report.

Finance Committee

No meeting. No report.

Commissioner Updates

Commissioner Johnson reported he attended October 1 Strategic Planning meeting. The group is doing a good job. He requested compensation for attending the meeting. Commissioner Bartel stated the policy outlines what is

compensable and that the Board may discuss other events. Commissioner Chunn opined that formal Board assignments would be compensated and attending on one's own would not be; though a request may be made after the fact if something were to come up short notice. The Board will review the Commissioner Compensation Policy at the November 14 meeting. Commissioner Chunn stated he is in favor of compensating Commissioner Johnson for one Strategic Planning meeting. Discussion. Commissioner Johnson's request approved by the Board.

Commissioner Town excused.

STAFF REPORTS

Admin Services

DVC Yager summarized the September report. Sample of new meeting room chairs were provided to the Board for this meeting. Discussed the surplus and disposition of Ridgefield Station 24. Commissioner Bartel recommended communicating with the City early and often on the status of the station. Chief Nohr advised that signage will be going up at the new station location – he will contact Karl Johannsson on where we are with that and everyone will be in the loop regarding the plan for the station closure.

Operations

DVC Peeler summarized the September report. Noted he has been receiving great feedback on FF Walker's performance in the recruit academy. Cowlitz reservation call data will be accurate going forward, the incident reporting system does not allow for retroactive zone assignment.

Community Risk Reduction

DVC Jackson summarized the September report. Provided a demonstration of the new online plans review software program.

District Secretary/Chief

September report summarized. Advised that the District's open house event is Saturday, October 12 10 a.m. to 1 p.m. Commissioner Bartel commented that attendance may be impacted as the memorial service for Bob Hyatt, retired teacher and active Ridgefield community member will be held at the same time.

Chief Nohr reported a draft strategic plan should be available for review at the November 14 meeting. He has reviewed the Public Safety Testing process and distributed a Chief's Bulletin to all members about the process. The plan is to hire two personnel after the first of the year.

RESOLUTION NO 191010-1 STATION 24 SURPLUS

Discussed the proposed resolution to surplus downtown Ridgefield Station 24. Chief Nohr read the resolution aloud. Motion by Commissioner Lester to adopt Resolution No. 191010-1, a resolution to place Station 24 into surplus for disposition. Second Commissioner Ayers. No discussion. Motion passed (Commissioner Bartel abstained – stated he would be receiving a benefit with the proposed replacement station location being proximal to his property).

2020 PRELIMINARY BUDGET REVIEW

Chief Nohr summarized the changes since the finance committee reviewed the preliminary budget. Commissioner Bartel noted the budget indicates that the 2019 levy rate is expected to go back up to \$1.48 per thousand, which could result in hitting the \$1.50 limitation in 2021. Chief Nohr concurred and anticipating the possibility of banking capacity in future budget years if annual growth continues at less than 6%.

OLD BUSINESS

None.

LATE EDITIONS TO THE AGENDA

Commissioner Chunn advised that the October 24 meeting is cancelled due to a lack of quorum as four of the six Board members are attending the annual WFCM Conference in Marysville.

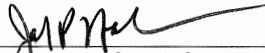
CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:09 p.m.

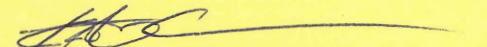



Attest, John Nohr
Fire Chief/District Secretary

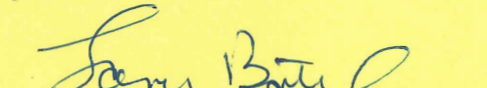


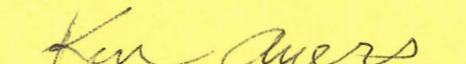
**CLARK COUNTY FIRE & RESCUE
CONSENT AGENDA
October 10, 2019**

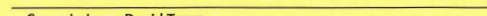
1. Minutes – September 26 General Meeting
2. Pre-paid Invoices
 - \$ 170,896.59 (September Payroll Taxes & DRS)
 - i. Check Nos. 6543 - 6554
 - \$ 139,697.30 (Q3-19 Payroll Taxes)
 - i. Check Nos. 6555 - 6559
3. Current Invoices
 - \$ 200,979.27 (CCFR)
 - i. Check Nos. 19659 – 19702
 - \$ 7,756.57 (FFFB)
 - i. Check Nos. 19703 – 19706
4. Payroll
 - September 1-30 paid September 30
 - i. \$ 536,877.66 Gross
 - ii. \$ 355,722.44 ACH net
 - iii. \$ 3,821.73 Payroll Warrant net
 1. Check Nos. 6537 – 6542
 - iv. \$ 74,175.82 941 Payroll Tax Deposit (paid October 1)
 - v. \$ 0.00 Payroll VOIDED
5. September Use Tax Payable October 25
 - \$ 259.48 (CCFR)
6. Q3-2019 Leasehold Excise Tax Payable October 31
 - \$ 613.50 (CCFR)
7. Voided/Destroyed Claims/Payroll Warrants
 - None

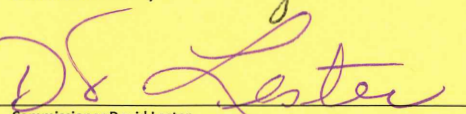

Commissioner Stanley Chunn – Chair


Commissioner James R. Johnson – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner David Town


Commissioner David Lester



**CLARK COUNTY FIRE & RESCUE
RESOLUTION NO. 191010-1**

**A RESOLUTION TO DECLARE REAL PROPERTY LOCATED AT 117 N 3RD
AVENUE, RIDGEFIELD, WASHINGTON SURPLUS TO THE NEEDS OF THE
DISTRICT**

WHEREAS, the Clark County Fire & Rescue Board of Fire Commissioners has determined the real property located at 117 N 3rd Avenue, Ridgefield, Washington also known as Station 24; Clark County tax parcel 71011-000, abbreviated legal description:

Section 24 Township 4 North Range 1 West

Greeleys Addition Lot 4 Block 13


to be further identified as "Property" is no longer needed as a fire station nor is of any foreseeable use to the District; and

WHEREAS, it has been determined to be in the best interest of Clark County Fire & Rescue to surplus the Property; and


WHEREAS, in 2017 the District obtained an impartial appraisal of the Property, which was determined to have an estimated value of \$800,000.

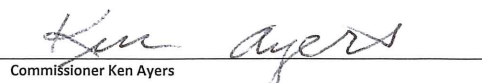
NOW THEREFORE, BE IT RESOLVED by the Clark County Fire & Rescue Board of Commissioners to hereby declare this Property surplus to the needs of the District and to direct the Fire Chief and/or his designee to sell said Property in the most effective and responsible manner possible.


ADOPTED by the Clark County Fire & Rescue Board of Commissioners in Ridgefield, Washington, at a regular meeting of said Board on the 10th day of October, 2019 the following Commissioners being present and voting.


Commissioner Stanley Chunn – Chair


Commissioner James R Johnson – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner David Lester

Commissioner David Town


Attest: District Secretary