



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes 911 N 65th Avenue, Ridgefield

October 8, 2020

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, David Town.
Division Chief Mike Jackson.
Recording Secretary Kathy Streissguth.

Present: Chief John Nohr.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Bartel. Commissioner Johnson asked about the IT vendor invoice. Additional charges for a needed memory upgrade. Commissioner Town asked to address the large expenditures. Columbia Ford was for the new brush rig. Seawestern was for the new SCBA fill station. Both were paid for with the February bond funds. Call for the vote.

Aye: Ayers, Town, Johnson, Bartel, Chunn,

Nay: None.

Motion passed unanimously.

COMMUNICATIONS

Washington Fire Commissioner Association notice regarding continued prohibition of in person meetings through November 9 for counties in phase 1 and 2. Email from FF Josh Wynand about placing the new SCBA equipment in service.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

Commissioner Bartel reported on the October 7 meeting. There was only a 6% loss ratio in the past year. The ratio was 29% over the past 5 years. Annual premium rate increases over the past 5 years was 2.5%. This year's rate increase is 5% - 2% increase and 3% for new exposures. There will be a decrease in overall premiums with the sale of Station 24.

Fairgrounds Fire Facility Board

No meeting. No report.

Finance Committee

No meeting. No report.

Commissioner Updates

None.

STAFF REPORTS

Community Risk Reduction

DVC Jackson detailed the September CRR report and reviewed ongoing development activity in the District. Commissioner Johnson asked about the Casino hotel. A private 5-story hotel is planned where the Shell station currently sits at the La Center exit. The resort hotel is planned for 17 stories. Commissioner Bartel asked about the commercial project on Hillhurst and Sevier Road that appears to be stopped. DVC Jackson doesn't have detailed information on the project as it was approved before we started fire marshal services.

Admin Services

DVC Yager is working on the process to fill the line vacancy following FFPM Haldeman's move to the CARES program. Chief Nohr recapped the September Admin Services report. Reported on the status of currently mobilized personnel.

Operations

DVC Peeler is still in California working at the EMD EOC. Chief Nohr summarized September operations and training activity.

District Secretary/Chief

Chief Nohr covered the September Chief's report. Provided an update on the CARES program and Sam Lewis's work. The program offices will move to Station 26 in the next month. Will contact Commissioner Bartel and the other members of the Cowlitz Tribe contract negotiation committee to set up discussion on the contract impacts of the new parking garage. Received information from legal counsel regarding a resolution for a name change. Will bring forward at the next meeting. Presented a sample patch design with the new name.

2021 PRELIMINARY BUDGET REVIEW

Chief reviewed proposed new revenue sources and program allocations for the 2021 budget. Discussion. Chief Nohr addressed Commissioner Bartel's questions. The Cowlitz contract figure includes the adjustment for in lieu taxes at the same rate as received in 2020. May spend less on the cadet program, but this will remain to be seen. SAFER position expenditures only reflect the District's share. Following an award the budget would need to be amended to reflect actual revenue and expenditures.

LATE EDITIONS TO THE AGENDA

Chief Nohr noted that there is usually not a meeting the second half of October due to the WFCA conference. There are remote sessions available. Chief Nohr will attend the Snure seminar. Commissioner Chunn anticipates cancelling the October 22 meeting. Will advise next week.

CITIZEN COMMENTS

Kathy Streissguth clarified that the last valid back up of the financial and accounting data was March of 2016. She and Christi performed a local a backup before running the first payroll the end of January due to the implementation of a new process. This was the file that was recovered.

OLD BUSINESS

None.

EXECUTIVE SESSION

None.

No further discussion. Virtual meeting adjourned at 5:02 p.m.



Attest, John Nohr
Fire Chief/District Secretary



**CLARK COUNTY FIRE & RESCUE
CONSENT AGENDA
October 8, 2020**

1. Minutes
 - September 24
2. Pre-paid Invoices
 - \$ 175,046.51 (CCFR)
 - i. Check Nos. 20422 – 20437
 - \$ 1,437.44 (FFFB)
 - i. Check Nos. 20438 – 20439
 - \$ 314,453.78 (CCFR September Payroll Benefits & DRS)
 - i. Check Nos. 6774 – 6784
3. Current Invoices
 - \$ 1,519.66 (Capital)
 - i. ACH No. 768
 - \$ 34,648.79 (CCFR)
 - i. Check Nos. 20440 – 20469
4. Payroll
 - September 1 – 30 paid September 30
 - i. \$ 802,493.35 Gross
 - ii. \$ 517,491.88 ACH net
 - iii. \$ 11,443.32 Payroll Warrant net
 - Check Nos. 6772 – 6773
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 131,298.51 941 Tax Deposit paid October 1
5. September Use Tax
 - \$ 1,125.78 (CCFR) due October 26
6. Q3-2020 Leasehold Excise Tax
 - \$ 84.03 (CCFR) due October 31
7. Voided/Destroyed Claims Warrants
 - 20334 – Lost Check replaced with Check No. 20427

Commissioner Stanley Chunn – Chair

Commissioner James R Johnson – Vice Chair

APPROVED 10/8/20

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner David Town