



**Clark County Fire & Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield**

November 12, 2020

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel.

Division Chiefs Mike Jackson, Dan Yager, Ben Peeler.

Recording Secretary Kathy Streissguth.

Present: Chief John Nohr.

Meeting called to order by Commissioner Chunn at 4:05 p.m.

Commissioner Chunn advised he had not heard from Commissioner Town regarding attendance.

CALL FOR LATE AGENDA ADDITIONS

Chief Nohr: Request for authorization to transfer money from the capital equipment fund to cover the purchase of LifePak15 heart monitors.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Ayers. No discussion.

Call for the vote.

Aye: Bartel, Johnson, Ayers, Chunn.

Nay: None.

Motion passed unanimously.

COMMUNICATIONS

Letter of thank you from Clark FD 3 Captain Mel Hall to DVC Peeler for coordinating our participation in this year's wildland mobilizations. Email regarding a thank you phone call about Captain Frahler and his crew for their assistance on an October 28 incident. Official FEMA turn down notifications on the grants submitted earlier this year. Thank you card from a Ridgefield couple for changing out several smoke alarms. Photos shared of a very happy young fire department patch collector.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report.

Fairgrounds Fire Facility Board

November meeting cancelled. No report.

Finance Committee

No meeting. No report.

Commissioner Updates

As the Region VIII representative, Commissioner Bartel attended the WFCAs Board meeting. Good feedback on the online courses provided during this year's virtual conference. Several recommendations submitted to continue the online format. Moving ahead with plans to hold the 2021 at the Tulalip Resort.

STAFF REPORTS

Admin Services

DVC Yager summarized the summarized the October Administrative Services report.

Operations

DVC Peeler summarized the October Administrative Services report.

Community Risk Reduction

DVC Jackson detailed the October CRR and CARES program reports and reviewed ongoing development activity in the District. Discussed the fire suppression system in the new Ilani Resort parking structure, which will open soon.

District Secretary/Chief

Chief Nohr covered the October Chief's report. A press release is ready to go out regarding the proposed name change. Reviewed today's Clark County Covid EOC update. Notice from the governor that the ban on in-person meetings is extended to December 9. Chief Nohr attended Brian Snure's virtual annual legal update as well as the legal update session offered by WFCAs. Discussed the November 3 training burn on Pekin Road in Woodland. Anticipating a second training burn in December or January. Announced personnel assigned as fire and EMS FTOs starting in 2021. Noted that BC Berg has coordinated several casino parking structure walk-throughs for the crews.

NAME CHANGE – RESOLUTION NO. 201112-1

Chief Nohr recapped the requirement for a name change and the plan to use the name Clark-Cowlitz Fire Rescue. Reviewed new patch and letterhead logo designs. Motion by Commissioner Bartel to adopt Resolution No. 201112-1, a resolution authorizing the district's name change to Clark-Cowlitz Fire Rescue. Second Commissioner Ayers. No discussion.

Call for the vote.

Aye: Ayers, Johnson, Chunn, Bartel.

Nay: None.

Motion passed unanimously.

2021 PROPOSED BUDGET – RESOLUTION NO. 201112-2 & 201112-3

Chief Nohr read aloud the proposed levy resolution. Motion by Commissioner Bartel to adopt Resolution No. 201112-2, a resolution authorizing a levy increase to be collected in tax year 2021. Second Commissioner Johnson. Commissioner Bartel asked about the levy rate. Chief Nohr advised it is still estimated to be \$1.495. No further discussion.

Call for the vote.

Aye: Ayers, Bartel, Chunn, Johnson.

Nay: None.

Motion passed unanimously.

Motion by Commissioner Ayers to adopt Resolution No. 201112-3, a resolution adopting the 2021 budgets. Second Commissioner Bartel. Commissioner Bartel asked about the plan to implement impact fees in Ridgefield and La Center as they are already being

collected in Woodland. Chief Nohr advised that topic has been on the agenda for some time and one of the cities is prepared to discuss. Will approach the remaining city soon. No further discussion.

Call for the vote.

Aye: Chunn, Bartel, Ayers, Johnson.

Nay: None.

Motion passed unanimously.

EXEMPT EMPLOYEE SPECIAL COMPENSATION – SOG 524.11.03

Chief Nohr reviewed the proposed updates to the existing policy. Recommendation from the State Finance Officer's Association to have a policy in place that would allow excess compensation for FLSA-exempt employees in times of emergency. Contacted legal counsel for appropriate language to incorporate into the policy to ensure we do not impact the employee's FLSA status. Also includes the ability for qualified chief officers to be compensated should the need arise for them to cover vacant Battalion Chief duty shifts. Discussion. Tabled to December.

LATE EDITIONS TO THE AGENDA

Chief Nohr shared information about the purchase of new LifePak15 heart monitors. The units are on the state contract and have a \$5,000 trade in credit if purchased before the end of the year. Requested a transfer of \$80,337.02 from the capital equipment fund to cover the purchase of three units. A fourth unit will be paid for out of the existing budget. The capital equipment fund will be restored in part or fully with the proceeds of this year's wildland season. The new equipment will be placed on the front line rigs with current inventory being placed on the reserve units.

Motion by Commissioner Bartel to approve the transfer of funds as requested. Second Commissioner Johnson. Discussion. Johnson asked how the equipment's longevity is determined. Chief Nohr advised the units have a 10-15 year life span and estimated they have been on the line 7-8 years. Commissioner Bartel suggested the equipment replacement fund should be used for these types of purchases; especially when there are deals to be had. No further discussion.

Call for the vote.

Aye: Chunn, Johnson, Ayers, Bartel.

Nay: None.

Motion passed unanimously.

CITIZEN COMMENTS

None.

OLD BUSINESS

None.

EXECUTIVE SESSION

None.

No further discussion. Virtual meeting adjourned at 5:07 p.m.



Attest, John Nohr
Fire Chief/District Secretary



**CLARK COUNTY FIRE & RESCUE
CONSENT AGENDA
November 12, 2020**

1. Minutes
 - October 8
2. Pre-paid Invoices
 - \$ 22,231.12 (CCFR)
 - i. Check Nos. 20471 – 20473 paid October 12
 - \$ 1,150.13 (FFFB)
 - i. Check No. 20470 paid October 12
 - \$ 37,420.11 (CCFR)
 - i. Check Nos. 20474 – 20495 paid October 26
 - \$ 85,885.53 (CCFR Q3-2020 Payroll Taxes)
 - i. Check Nos. 6785 – 6788 paid October 21
 - \$ 297,020.93 (CCFR October Payroll Benefits & DRS)
 - i. Check Nos. 6806 – 6815 paid October 29
3. Current Invoices
 - \$ 9,209.49 (FFFB)
 - i. Check Nos. 20542 – 20546
 - \$ 314,531.19 (CCFR)
 - i. Check Nos. 20496 – 20541
4. Payroll
 - October 1 – 31 paid October 30
 - i. \$ 705,534.79 Gross
 - ii. \$ 462,305.57 ACH net
 - iii. \$ 1,738.54 Payroll Warrant net
 - Check Nos. 6789 – 6805
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 109,113.18 941 Tax Deposit paid October 30
5. October Use Tax
 - \$ 677.04 (CCFR) paid November 9
6. Voided/Destroyed Claims Warrants
 - None

Commissioner Stanley Chunn – Chair

Commissioner James ...

APPROVED

Commissioner Larry Bartel

Commissioner Ken Ayers

VIRTUAL MEETING

Commissioner David Town

11/12/2020