



Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

January 14, 2021

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, David Town.
Division Chiefs Mike Jackson, Dan Yager, Ben Peeler.
Recording Secretary Kathy Streissguth.

Present: Chief John Nohr.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

CALL FOR LATE AGENDA ADDITIONS

None.

2021 OFFICERS

Motion by Commissioner Bartel to retain Commissioner Chunn as Chair and Commissioner Johnson as Vice Chair. Second Commissioner Town. No discussion. Motion passed unanimously.

2021 COMMITTEE APPOINTMENTS

Chair Chunn confirmed the following committee appointments:

- Clark County Fire Risk Management Group – Bartel
- FFFB – Johnson; Alternate Chunn
- Finance – Chunn and Town; Alternate Ayers
- BVFF – Chunn and Ayers; Alternate Town

CONSENT AGENDA

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Johnson. Commissioner Town asked about the reimbursements for the Indian Creek fire and the Shell late fee. Discussion

Call for the vote.

Aye: Johnson, Ayers, Town, Bartel, Chunn.

Nay: None.

Motion passed unanimously.

COMMUNICATIONS

Thank you email from La Center Friends Next Door for the employee collection and Firefighter Association donation. Thank you email from Firefighter Maunu for the compassionate care provided to his family. Relayed email from Captain Brooks regarding outstanding customer service provided by Captain Frahler and Firefighter Tarabochia. Email from Training BC Berg advising that Volunteer Firefighters Cain and Brandt have successfully passed all tests and are cleared for brush unit operations.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Fire Risk Management Group

Commissioner Bartel shared updates from the January 6 Risk Management Group meeting. The same officers will continue for 2021. The 2021 accident & sickness policy rates are available. Notified that MacIlvannie Insurance has joined Nicholson & Associates.

Fairgrounds Fire Facility Board

Commissioner Johnson summarized the January 13 FFFB meeting. FD6 Commissioner Collins is the 2021 Chair. Looking to upgrade several external doors to the key card system used by CCSO to improve building security. FD6 is removing engine 151 from the bay. It will be surplussed and sold following their driver academy. Chief Nohr advised that the costs to upgrade will be shared with CCSO. Working with CCSO and FD6 on compatible system options as FD6 also has a facility key card system. A CFFR reserve engine will be placed at the facility. FF Colby Gratzler (St22) asked which apparatus would move to St151. Chief Nohr advised that operations is reviewing options. Commissioner Chunn advised the two boards still need to meet to discuss the future of response operations at the facility. Chief Nohr shared that a joint meeting is planned to occur once we are able to resume in-person meetings to facilitate better discussion.

Finance Committee

No meeting. No report.

Commissioner Updates

Personal updates shared by Commissioners Ayers and Johnson.

STAFF REPORTS

Admin Services

DVC Yager summarized the December Administrative Services report. Discussed current hiring process. Thanked Captain Kays' assistance in managing our EMS supplies while on light duty assignment.

Operations

DVC Peeler reviewed the December Operations report. Reported on recent incidents of interest. Call volume compared to a year ago a bit less due to COVID and eliminating the response to unknown injury calls on the freeway. Discussed employee Covid exposures, positive tests and their impacts on staffing.

Community Risk Reduction/CARES

DVC Jackson detailed the December CRR and CARES program reports.

District Secretary/Chief

Chief Nohr covered the December Chief's report. Provided an update on CCFR personnel COVID vaccinations. 40 of 55 FTE personnel have or are getting the vaccination series. Public Health is reviewing options to get a more wide spread distribution to the public. Commissioner Bartel asked if the County is doing anything to address the potential of riots. Chief Nohr advised there is no credible information on any issues in our area therefore no specific plan is in place. Shared the need to catch up on signatures on the adopted minutes and resolutions of the past year. Will connect with the Board members to coordinate. Have met with City of Woodland officials to discuss the plan to transfer of assets following the annexation. Chief Nohr will be consulting with legal counsel on this matter.

Advised the new Local 3674 Officers are Brian Brault, President and Josh Brooks, Vice President (representing the CCFR unit).

Video of the new Pierce engine build will be shared on the District's Facebook page. The engine is complete and enroute from the factory to the dealer facility in Springfield, Oregon for final tweaks prior to delivery.

IAFF LOCAL 3674 CONTRACT – BC UNIT

The last BC contract expired December 31, 2020. Noted several minor adjustments and incorporation of the interim MOUs in new contract. Comps were not reviewed, but a provision has been incorporated that if the firefighter unit receives more than 1.5% above COLA in their new contract, we will revisit compensation. Discussion. Chief Nohr recommended approval of the two-year contract (term January 1, 2021 through December 31, 2022). Motion to approve the contract by Commissioner Bartel. Second Commissioner Town. No discussion. Call for the vote.

Aye: Chunn, Town, Johnson, Bartel, Ayers.

Nay: None.

Motion passed unanimously.

2021 LTGO BOND

Chief Nohr summarized the current rate environment and purpose of the proposed bond. Bond Counsel Scott McJannet of K&L Gates (attending virtually) shared that this bond is virtually identical in form to last year's resolution and contains a not-to-exceed provision. Chief Nohr advised that two engines will be ordered before February 1 before a 3% price increase is implemented. Discussion. Motion by Commissioner Bartel to adopt Resolution No. 210114-1, a resolution authoring a bond not to exceed \$1,700,000. Second Commissioner Ayers. Commissioner Chunn commented that like Chief Nohr, he generally has great reservation on borrowing, but our capacity for debt is high and the rates are low. No further discussion. Call for the vote.

Aye: Bartel, Ayers, Johnson, Town, Chunn.

Nay: None.

Motion passed unanimously.

LATE EDITIONS TO THE AGENDA

None.

CITIZEN COMMENTS

None.


OLD BUSINESS

None.

EXECUTIVE SESSION

None.

No further discussion. Virtual meeting adjourned at 5:26 p.m.



Attest, John Nohr
Fire Chief/District Secretary



CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA January 14, 2021

1. Minutes

- December 10

2. Pre-paid Invoices

- \$ 8,451.35 (CCFR Capital Fund 6224)
 - i. Check No. 20610 paid December 28
 - ii. ACH No. 2256 paid December 31
- \$ 82,640.78 (CCFR General Fund 6228)
 - i. Check Nos. 20611 – 20639 paid December 28
- \$ 24,037.19 (CCFR General Fund 6228)
 - i. Check Nos. 20640 – 20651 paid December 31
- \$ 2,162.83 (FFFB Fund 6254)
 - i. Check Nos. 20652 – 20654 paid December 31
- \$ 159,959.78 (CCFR December Payroll Benefits & DRS)
 - i. Check Nos. 6826 – 6834 paid December 30
- \$ 80,646.66 (CCFR Q4-2020 Payroll Taxes)
 - i. Check Nos. 6835 – 6838 paid December 31
- \$ 106,502.00 (CCFR January Medical Insurance)
 - i. Check No. 6839 paid January 8
- \$ 161.01 (CCFR General Fund 6228) paid January 8
 - i. EFT P-20210108-17

3. Current Invoices

- \$ 20,237.08 (CCFR General Fund 6228 – **2020**)
 - i. Check No. 20655
- \$ 54,287.64 (CCFR General Fund 6228 – **2021**)
 - i. Check Nos. 20656 – 20989

4. Approved Commissioner Stipends paid October 31

For the Period September 16 thru October 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	1					1
Bartel	1					1
Chunn	1					1
Johnson	1	1				2
Town	1					1

5. Approved Commissioner Stipends paid November 30

For the Period October 16 thru November 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	1					1
Bartel	1		1			2
Chunn	1					1
Johnson	1					1
Town						0



**CLARK-COWLITZ FIRE RESCUE
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6. Approved Commissioner Stipends paid December 31

For the Period November 16 thru December 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	1					1
Bartel	1					1
Chunn	1					1
Johnson	1					1
Town	1					1

7. Payroll

- December 1 – 31 paid December 31
 - i. \$ 583,554.38 Gross
 - ii. \$ 389,391.73 ACH net
 - iii. \$ 0.00 Payroll Warrant net
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 79,095.32 941 Tax Deposit paid December 31


8. December Use Tax


- \$ 1,482.45 (CCFR) to be paid January 22

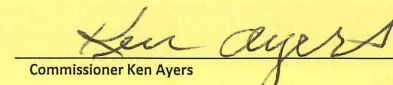
9. Voided/Destroyed Claims Warrants

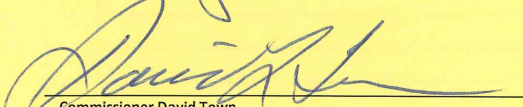
- None


 Commissioner Stanley Chunn – Chair


 Commissioner James R Johnson – Vice Chair


 Commissioner Larry Bartel


 Commissioner Ken Ayers


 Commissioner David Town