



Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

December 9, 2021

Present: Commissioners Stan Chunn, Ken Ayers, Larry Bartel, Bob Johnson, David Town.
Chief John Nohr

Also Present: DVCs Mike Jackson and Ben Peeler. BC Abe Rommel. Recording Secretary Kathy Streissguth

Meeting called to order by Commissioner Chunn at 4:02 p.m.

Flag salute.

PROMOTION SWEARING IN

Meeting recessed at 4:03 p.m. to administer the oaths of office for Mat Akers and Ian Fagan promoted to Captain and Jason Leavitt promoted to Battalion Chief on December 1. Ceremony was conducted in the truck bay to allow for safe social distancing. Recognized the contributions of Volunteer Tom Cook; resigning effective December 10.

Meeting resumed at 4:24 p.m.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Town. No discussion. Motion passed unanimously.

COMMUNICATIONS

Thank you from the students of Cedar Tree Christian school. Notice from Greg Kimsey regarding the reelection of Ken Ayers and Bob Johnson. Oaths of office may be conducted no earlier than 10 days before year end. Commissioners will coordinate with Chief Nohr.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Fire Risk Management Group – Bartel

No meeting. No report.

Fairgrounds Fire Facility Board – Johnson

No meeting. No report.

Finance Committee – Town

Commissioner Town advised the Committee met and reviewed the proposed 2021 budget amendment. Summarized the adjustments recommended by the Chief. The Committee recommends adoption of the proposed budgets.

WFOA Region VIII – Bartel

No report.

Board for Volunteer Fire Fighters Local Committee

No meeting. No report.

Commissioner Updates

None.

STAFF REPORTS

Operations/Training

DVC Peeler summarized recent major incidents. November Operations report provided for review. Shared that the Lucas device was successfully used with a patient and has been used several times now. The academy graduation for the for most recent hires will occur on Thursday, December 16 at 6:00 p.m. Crews have participated in a number of community events in the three cities. The fire boat is currently out of service for warranty repairs and repainting at the manufacturer. BC Rommel is getting up to speed on logistics issues. The Rosenbauer engine is expected to be delivered in early January. The two Pierce engines are expected in the spring. Starting work on the new squad. Will be in service next year. Chief Nohr added there will be a press release and ceremony when the Rosenbauer engine is ready to be placed in service. This apparatus was acquired by the Cowlitz Tribe under a FEMA grant.

Community Risk Reduction/CARES

DVC Jackson detailed the Community Risk Reduction and CARES program activities for the month of November. SWACH has confirmed they will continue funding for the CARES program into 2022. Added his thanks to Tom Cook for his efforts with the district's smoke alarm program. CRR personnel are working to streamline the processes for permitting and inspections.

CHIEF'S REPORT

October and November Chief's Reports. November Administrative Services report and October Finance report. Discussed the slow ambulance responses – AMR will pay fine funds to EMS District 2. Thank you to Kathy Streissguth, the district's audit liaison with the State Auditor's Office. Following comments from the auditors, he recommended the Board review the Finance policy. An additional lateral paramedic firefighter will start in January. He will tie in with the graduating recruits for orientation. Commissioner Chunn added the financial statement audit was clean; the issues were related to purchasing, which are easily corrected. The next audit will occur in 2023 for years 2021 and 2022.

PART TIME MEDICAL BENEFITS

Resumed discussion on Chief Nohr's proposal to offer a medical benefit option to permanent part time employees. Under the proposed program CCFR will pay a prorated portion of the employee's health insurance premiums based on the number of hours worked. Motion by Commissioner Town to add part time health insurance coverage for permanent part time employees. Second Commissioner Johnson. No further discussion. Motion passed unanimously.

LOCAL 3674 FIREFIGHTER UNIT CBA

Draft CBA was provided for review. Document has been reviewed by legal counsel and approved by the Local on December 8. Motion by Commissioner Bartel to approve the January 1, 2022 through December 31, 2024 collective bargaining agreement with the Local 3674 Firefighter Unit. Second Commissioner Ayers. No discussion. Motion passed unanimously.

2021 BUDGET(S) AMENDMENT

Following the Finance Committee’s recommendations, motion by Commissioner Bartel to adopt Resolution No. 211209-1, a resolution amending the 2021 budgets of the District. Second Commissioner Ayers. No discussion. Motion passed unanimously.

STATION 151 OPERATIONS WORKSHOP

Workshop opened at 5:13 p.m. Chief Nohr summarized his proposal to staff Station 151 one third of the time with a two-person engine company starting June 1, 2022. He noted depending on daily staffing availability we may be able to cover additional days. One of the two will be a paramedic. Will need to promote an additional captain. The plan will help close the mutual aid imbalance with Fire District 6. Chief Nohr reported the proposal is supported by the Local. They advised they do not support CCFR paying another agency to hire personnel. Board consensus that this is a good start. The Board does not support a plan where CCFR pays FD6 to staff the station and run its calls.

Chief Peeler advised there is a need to work with CCSO and get the station back up to standards prior to crews moving back into the station. Added that placing a crew at St151 has the added benefit of reducing pressure on the other stations. An additional crew will mitigate E23 being pulled down to the E21 response area and improve service throughout the district.

Chief Nohr advised that the use of the station needs to be approved by the FFFB. The next joint meeting with FD6 is scheduled for Tuesday, January 11. The next FFFB meeting is Wednesday, January 12. Discussion continued.

Workshop closed and meeting resumed at 5:42 p.m.

Motion by Commissioner Town to approve the Station 151 staffing plan proposed by Chief Nohr. Second Commissioner Johnson. Discussion. Commissioner Chunn recommended a regular review of the statistics as data becomes available. Motion withdrawn.

Motion by Commissioner Town to approve Chief Nohr’s proposed staffing plan for Station 151 starting June 1 and to implement regular statistical analysis. Second Commissioner Johnson. No further discussion. Motion passed unanimously.

LATE EDITIONS TO THE AGENDA

None.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:48 p.m.





Attest, John Nohr
Fire Chief/District Secretary

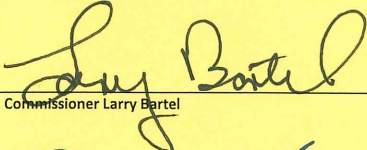


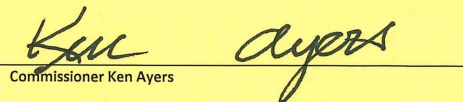
CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA December 9, 2021

1. Minutes
 - November 18
2. Pre-paid Invoices
 - \$279,158.82 (November Payroll Benefits & DRS)
 - i. Check Nos. 22040 – 22049
3. Current Invoices
 - \$ 1,484.98 (FFFB Fund 6254)
 - i. Check Nos. 100179 – 100180
 - \$ 65,391.40 (CCFR General Fund 6228)
 - i. Check Nos. 100135 – 100178
 - ii. EFT 2238
 - iii. ACH 2372 – 2373
4. Voided/Destroyed Claims Warrants
 - Check No. 100172 replaced with 100178
5. November Use Tax
 - \$ 415.79 (CCFR) due December 27
6. Payroll
 - November 1 – 30 paid November 30
 - i. \$ 600,289.45 Gross
 - ii. \$ 404,420.94 ACH net
 - iii. \$ 0.00 Payroll Warrant net
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 76,900.67 941 Tax Deposit paid November 30


Commissioner Stanley Chunn – Chair


Commissioner James R Johnson – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner David Town