



Clark-Cowlitz Fire Rescue Board of Fire Commissioners Meeting Minutes 911 N 65th Avenue, Ridgefield

May 12, 2022

Present:

Commissioners Stan Chunn, Ken Ayers, Larry Bartel.
Chief John Nohr, DVCs Mike Jackson and Ben Peeler, BC Abe Rommel, Recording Secretary Kathy Streissguth.

Remote: Commissioner Dave Town.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Bartel to approve the consent agenda as presented.
Second Commissioner Ayers. No discussion. Motion passed unanimously.

COMMUNICATIONS

Thank you note from Ms. Dorman the professional EMS services her family recently received. Crews, law enforcement and dispatchers were thanked and acknowledged. Thank you note and cake received from the Ridgefield High School Spudders for National Responders Day. Note from a citizen thanking the department for life saving EMS services he received in 2020. All employees hired in early 2021 have successfully completed their probation.

CITIZEN COMMENTS

None.

STANDING COMMITTEE REPORTS

Clark County Fire Risk Management Group

No meeting. No report.

Fairgrounds Fire Facility Board

Chief Nohr provided a brief summary of the April 20 meeting held to review the plan. Reviewed the updated proposed staffing plan, which includes highlighted minor edits following legal review. The next FFFB meeting to review the plan is scheduled for Tuesday, May 17.

Finance Committee

The Finance Committee met on May 12 to review and approve the 2021 required annual report prepared by Kathy Streissguth. New to the report is the required OPEB (Other Post Employment Benefit) liability disclosure

related to the VEBA Salary Savings Program. Chief Nohr requested a meeting with the actuarial firm to get a better understanding of the number, which is rather large.

Local BVFF

No meeting. No report.

WFOA Region VIII

Commissioner Bartel summarized the April 23 WFOA Board meeting. Noted that educational attendance is up due to the virtual attendance option. Reviewed the changes to the Open Public Meetings Act. Priorities for the next session include cleaning up volunteer retirement language and stopping frivolous lawsuits related to records requests. Updates on the healthcare pool usage. Clark FD6 Commissioner Lothspeich was appointed to the Healthcare Committee and Commissioner Bartel has been appointed to the Budget Committee. Recommendation to review the "dirty dozen" violations on the L&I website to see which items are being watched. The 2024 and 2025 WFOA annual conferences will be held at the Tulalip Resort.

Commissioner Updates

None.

STAFF REPORTS

Operations/Training/Logistics – Peeler

DVC Peeler summarized the April Operations report. Shared issues faced by DNR regarding direct paid volunteer staffing due to Covid vaccination requirements. They have received significantly fewer applications for this year's season. A glitch in the stats report put the data columns out of order on the Total Calls by Area table. For the data shown, the header order should be April, February, January, March. DVC Peeler will monitor. The report will be corrected before publishing. Despite the early fire season in other parts of the country, no CCFR personnel have been dispatched. Discussed the fire shelter recall – staff are researching if there are any impacts. Update on the annual DNR equipment and wage rate schedule. There will be significant rate increases. Expecting the schedule to be approved in the near future.

Community Risk Reduction/CARES – Jackson

DVC Jackson detailed March activity for the CARES and CRR programs. A CRR summer intern will start in June. She is tasked formalize a community risk assessment, which will be used for grant funding and future service contracts. SWACH is scheduled to contact an on-site audit of our program on Friday, May 13. The team continues to participate in spearheading the monthly County fire marshal meetings.

District Secretary/Chief

Chief Nohr summarized the April Chief's report. CCFR is continuing to see increased call volumes. Summarized recent high profile call activity. Attended the council meetings for all three cities. Shared information regarding the proposed EMS levy. Attended the FDIC conference in Indianapolis with DVC Jackson. Will be attending the annual WA Fire Chief's conference with DVC Peeler the week of May 23. Will return in time for the May 26 Board meeting.

Met with Public Safety Testing for more insight on the features to filter candidates and get our hiring message out there. Scheduled for an EMS levy informational video shoot on Wednesday, May 18.

Commissioner Bartel asked if AMR was providing the reasons behind their extended response times. Chief Nohr reported one of the reasons is they are having difficulties in hiring paramedics and hospitals are processing patients more slowly.

EMS LEVY UPDATE

Both Counties have all information necessary to place the proposition on the primary ballot. Chief Nohr shared a preliminary EMS levy data fact sheet to be provided to district personnel for reference and distribution on request. Advise Chief Nohr of any upcoming community meetings to ensure someone from the district is in attendance. Looking into an informational booth at the Ridgefield farmer's market. Reviewed the EMS levy information on the website for tweaks. Clarified that the 60% super-majority requirement is calculated on the total votes cast in CCFR, which includes both Clark and Cowlitz counties. The results are not counted separately.

STATION 151 STAFFING PLAN UPDATE

Plan reviewed under the FFFB report. DVC Peeler provided an update on the CAD dispatch plan. Unit will be a CCFR asset designated at E151. Will need modification at the time FD6 begins participating in the staffing plan. Captain Fagan, FFPM Gardner and FF Kearns have been selected for assignment to the station. BC Rommel provided a facility preparedness update. All anticipating readiness for the crew on June 5. Chief Nohr advised the chaplaincy office is consolidating into their existing office at St26. Advised that Chaplain Lapore had expressed his appreciation of the district in supporting the chaplaincy program. Costs for equipment and necessary carpentry work are estimated at \$10,000-\$15,000 to be shared with FD6.

SURPLUS ASSETS – RESOLUTION NO. 220512-1

Identified vehicles are recommended for surplus. Motion by Commissioner Bartel to adopt Resolution No. 220512-1, a resolution placing identified apparatus and vehicle into surplus for disposition. Second Commissioner Ayers. Commissioner Bartel pointed out he purchased the 2000 fire engines. No further discussion. Motion passed unanimously.

LATE EDITIONS TO THE AGENDA

None.

CITIZEN COMMENTS

None.


OLD BUSINESS

Advised that the new ladder truck should be in service soon. The manufacturer's representative provided training on operation of the new vehicle.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:14 p.m.



Attest, John Nohr
Fire Chief/District Secretary



**CLARK-COWLITZ FIRE RESCUE
 CONSENT AGENDA
 May 12, 2022**

1. Minutes
 - April 14 Board Meeting
 - April 28 – Cancelled
2. Pre-paid Invoices
 - \$ 56,189.89 (CCFR General Fund 6228)
 - i. Check Nos. 100450 – 100468 Dated April 28
 - \$ 898.35 (FFFB Fund 6254)
 - i. Check No. 100449 Dated April 28
 - \$ 2,217.32 (CCFR Capital Fund 6224)
 - i. ACH 806 paid April 29
 - \$ 317,142.66 (April Payroll Benefits Fund 6228)
 - i. Check Nos. 22124 – 22133 dated April 28
3. Current Invoices
 - \$ 77,126.89 (CCFR General Fund 6228)
 - i. Check Nos. 100473 – 100515
 - ii. ACH 912 – 914
 - iii. EFT 867 – 868, 915
 - \$ 5,770.71 (FFFB Fund 6254)
 - i. Check Nos. 100470 – 100472
 - ii. ACH 864
 - iii. EFT 865
 - \$ 1,472.18 (CCFR Capital Fund 6224)
 - i. Check No. 100469
4. Approved Commissioner Stipends paid April 30

For the Period March 16 thru April 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	3					3
Bartel	3	1				4
Chunn	3					3
Johnson	2				1	3
Town	3					3

5. April Use Tax
 - \$ 409.97 (CCFR) due April 25



**CLARK-COWLITZ FIRE RESCUE
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6. Payroll

- April 1 – 30 paid April 29
 - i. \$ 666,808.84 Gross
 - ii. \$ 440,508.52 ACH net
 - iii. \$ 2,512.08 Payroll Warrant net
 - Check Nos. 22114 – 22123
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 83,235.90 Tax Deposit paid April 29

7. Voided/Destroyed Claims Warrants

- 100400 – replaced with EFT 868

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Commissioner Stanley Chunn – Chair

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Commissioner James R Johnson – Vice Chair

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Commissioner Larry Bartel

Handwritten signature of Ken Ayers in blue ink, written over a horizontal line.

Commissioner Ken Ayers

Commissioner David Town