



**Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield**

September 22, 2022

Present:

Commissioners Stan Chunn (Chair), David Town (Vice Chair), Ken Ayers, Larry Bartel, Jade Bourke.

Chief John Nohr. DVCs Ben Peeler and Mike Jackson. Logistics BC Abe Rommel.

Remote: Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag salute. Introductions.

Chief Nohr conducted a swearing in ceremony for new hires Steven Nelson and Michael Lucci.

CALL FOR LATE AGENDA ADDITIONS

Commissioner Bartel will have a report on the SW Fire Commissioners.

Commissioner Chunn requested discussion on the Chief's review.

CONSENT AGENDA

Motion by Commissioner Town to approve the consent agenda as presented.

Second Commissioner Ayers. Discussion on issue with Commissioner group email. Staff will resolve. Streissguth resent to individual Board members.

Invoices reviewed. No further discussion. Motion passed unanimously.

COMMUNICATIONS

Letter from Clark County Community Services advising of vacancies on the Clark County Community Action Advisory Board (CAAB). Application packet available for any elected official interested in participating. Thank you card from Woodland Park East HOA. Thank you email from Cowlitz 2 F&R for mutual aid provided on a structure fire in August.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Fire Risk Management Group

No meeting. No report.

Fairgrounds Fire Facility Board

Commissioner Chunn provided an update from the FFFB meeting held on September 14. Preliminary budget was reviewed and still needs some adjustments. Statistics will be reported by Operations.

Finance Committee

No meeting. No report.

Local BVFF Committee

No meeting. No report.

WFOA Region VIII

Commissioner Bartel advised the SW Fire Commissioners meeting is on October 5. Dinner is at 6:30 p.m.

Commissioner Updates

None.

STAFF REPORTS

Community Risk Reduction/CARES – Jackson

DVC Jackson detailed CRR and CARES activities for the month of August. Chief Nohr advised that responses to 911 calls under a new program to be funded by Beacon Health Options (BH-ASO) will be bargained with the labor unit.

Operations/Training/Logistics – Peeler

DVC Peeler summarized the August Operations report. New apparatus are in service. Eamonn Ryan was assigned as the Logistics Staff Captain. Robert Harvey was assigned as the EMS Training Staff Captain. Howell, Massie, Lines and Smith completed their one-year probation period.

CHIEF'S REPORT

Chief Nohr summarized the August Chief's report. Exercise equipment purchases are under way thanks to the \$7,500 donation received from the North Pacific Union Conference Seventh Day Adventists. Working on the Woodland asset distribution to CCFR following the annexation. Discussed impact fee funding. Advised E26 was involved in a collision. Estimated \$17,000 repair. Advised crews and the chiefs are attending neighborhood association meetings and remaining active in public events. Advised total of 338 applicants in the pool, 68 lateral, 270 entry level. 30 are paramedics – 12 lateral and 18 entry. SparkHire is being used for pre-recorded video interviews. Working on the budget. Challenges created with the passage of the EMS levy. Estimated revenues are under \$15M for the general fund and \$4.9M for the EMS levy. Working with the chiefs to fine tune the preliminary budget as the asks currently exceed the projected funds. Advised another

meeting may be needed for budget approvals due to cancelled meetings for the Commissioner conference in late October and the Thanksgiving holiday in November. Chief Nohr will provide some date proposals. Will schedule a Finance Committee meeting. Chief Nohr has submitted his name for a vacant City of Camas Council position.

Commissioner Chunn commented he was pleased to see the crews attending Woodland sporting events. DVC Peeler advised when possible the crews attend the sporting events in Ridgefield and La Center as well.

Still looking at ambulance options. Current new build timeframe is 18 months. Hoping to pick up a demo unit. Planning to have everything in place to facilitate a fast purchase should one come up. Supply chain issues with various supplies and equipment are being watched closely.

LATE ADDITIONS

Commissioner Chunn shared it was time for the chief's review. Requested Chief Nohr to bring a list to the next meeting for review/discussion.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

Meeting adjourned at 5:14 PM.



Attest, John Nohr
Fire Chief / District Secretary



CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA September 22, 2022

1. Minutes

- August 11 Board Meeting
- August 25 Board Meeting
- September 8 - Cancelled

2. Pre-paid Invoices

- \$ 321,952.87 (August Payroll Benefits Fund 6228)
 - i. Check Nos. 22179 – 252189 dated September 7
- \$ 83,636.11 (CCFR General Fund 6228)
 - i. \$ 1,008.50 Chk No. 100706 dated August 29
 - ii. \$ 4,052.91 EFT No. 1689 dated August 30
 - iii. \$ 5,390.03 EFT No. 1691 dated September 2
 - iv. \$ 177.29 EFT No. 1692 dated September 8
 - v. \$ 45,517.67 Check Nos. 100709 – 100754
 - vi. \$ 27,489.71 ACH 1739 – 1741 dated September 9
- \$ 2,206.55 (FFFB Fund 6254)
 - i. 2,206.55 Check Nos. 100707 – 100708 dated September 9

3. Current Invoices

- \$ 66,611.97 (CCFR General Fund 6228)
 - i. \$ 15,499.51 Chk Nos. 100757 – 100773 dated September 22
 - ii. \$ 37,291.37 EFT 1766 paid September 13
 - iii. \$ 170.02 EFT 1768 paid September 22
 - iv. \$ 4,678.73 EFT 1769 paid September 22
 - v. \$ 93.78 EFT 1789 paid September 22
 - vi. \$ 8,878.56 ACH 1767 & 1787-1788 to be paid September 26
- \$ 2,872.66 (FFFB Fund 6254)
 - i. \$ 885.70 EFT 1766 paid September 13
 - ii. \$ 1,989.96 Chk Nos. 100755 – 100756 dated September 22
- \$ 3,555.00 (Capital Fund 6224)
 - i. ACH to be paid September 26

4. Payroll

- August 1 – 31 paid September 8
 - i. \$ 737,320.88 Gross Pay
 - ii. \$ 490,337.81 ACH net
 - iii. \$ 235.30 Check
 - Check No. 22178
 - iv. \$ 99,507.31 Tax Deposit paid September 8

5. August Use Tax to be paid September 26

- \$ 485.34 CCFR
- \$ 0.00 FFFB



CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA September 22, 2022

6. Approved Commissioner Stipends paid September 8

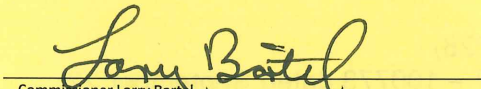
For the Month of August 2022						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	2					2
Bartel	2					2
Bourke	2					2
Chunn	2					2
Town	2					2

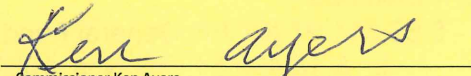
7. Voided/Destroyed Claims Warrants

- \$38.79 100703 RETURNED BY L&I – NO AMT DUE


Commissioner Stanley Chunn – Chair


Commissioner David Town – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner Jade Bourke