



Clark-Cowlitz Fire Rescue Board of Fire Commissioners Meeting Minutes 911 N 65th Avenue, Ridgefield

December 8, 2022

Present: Commissioners Chair Stan Chunn, Ken Ayers, Larry Bartel, Jade Bourke, David Town. Chief John Nohr, DVC Ben Peeler, Logistics BC Abe Rommel. DVC Jackson on vacation. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:02 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS

Commissioner Bartel asked to add discussion on donations in relation to the 2023 budget.

CONSENT AGENDA

Motion by Commissioner Bourke to approve the consent agenda as presented. Second Commissioner Bartel. No discussion. Motion passed unanimously.

COMMUNICATIONS

Thank you note from Mrs. Bridgette Taylor's Union Ridge first grade class. Came with a box of cookies. Thank you from Mrs. Grossman's Cedar Tree Classical Christian School first grade class for providing information on fire safety. Christmas card from the North Pacific Union Conference. Also arrived with a large tray of cookies. Email to Training BC Jason Leavitt from VFD BC Giacchino in appreciation of the District's participation in the active threat drill on November 10. Special thanks to FF Bryan Borrelli for coordinating over 20 fire cadets to help at the drill. Internal email from FF Chris Edmonds who coordinated a team to do the Seattle stair challenge for Leukemia & Lymphoma. Thanks for department support. Thank you and recognition to the team from the family (in Britain) of a CARES program client. Shared a framed photo donated by retired judge Darvin Zimmerman.

CITIZEN COMMENTS

None.

STANDING COMMITTEE REPORTS

Clark County Fire Risk Management Group

Commissioner Bartel advised the group will not be increasing the deductible.

Fairgrounds Fire Facility Board

No meeting. No report.

Finance Committee

Commissioner Town summarized the Finance Committee meeting held earlier in the day regarding the proposed 2022 budget amendment. The committee recommends adopting the budget as proposed.

Local BVFF

Commissioner Chunn advised the group met earlier in the day and approved the notice of retirement for former Clark 12 volunteer/commissioner Dennis Groat.

WFOA Region VIII

No report.

Commissioner Updates

None.

STAFF REPORTS**Operations/Training/Logistics – Peeler**

DVC Peeler summarized the November operations report. Following the recent Captain's testing process there are three (3) personnel eligible for promotion. Advised there will be another test to create a new Captain's list as the current list will soon be exhausted. Also, will be running another BC testing process as the current list expires in a few months. Training will be implementing an acting captain task book in June.

Commissioner Town asked about the staffing plan for Station 151. There are no firm dates at this time. Timing to staff additional shifts will be dependent on when the new hires are ready for line assignment. Chiefs are still in discussion as to where additional personnel will be assigned. Also, waiting on Clark 6 to determine their intent for staffing if any.

Community Risk Reduction/CARES – Jackson

DVC Jackson detailed the October and November activities for the CRR and CARES teams. Finalized the contract with Peace Health. Working on setting up the process for invoicing. Continuing to pursue long term funding opportunities. Noted that new home construction is slowing, but commercial continues to move forward. The team is involved in the ilani Resort hotel project, but this is not included in the stats and there is no revenue.

Chief's Report – Nohr

Chief Nohr advised the Cowlitz Indian Tribe has committed funding to purchase two ambulances. BC Rommel is working with a committee to develop specifications. Recapped recent significant fire incidents and the Nakia fire. Advised there should be some improvements in CCFR's insurance rating following the recent WSRB review. There will likely be further adjustments as staffing improves further. Referenced an email sent out regarding a myriad of recent computer issues. Shared information regarding changes in transport guidelines due to hospital overcapacity issues, which are impacting emergency response. Attended a ribbon cutting ceremony for the City of La Center's remodeled city hall. Conducted interviews for firefighter recruits. Nine offers have been made to lateral recruits for a February 1 start date. Anticipating 14 entry level offers for a March 20 start date. The 13-14 week recruit academy is scheduled to start on March 27. Discussed staffing options for when new hires hit the line. Commended Captain Blaine Dohman and BC Jason Leavitt who completed their Bachelor's

degrees in November. Advised the City of Ridgefield tax breaks for the Costco project will not impact CCFR revenues. DVC Jackson expects the District will receive over \$10,000 in inspection and plans review fees for this project. Advised the fee schedule will need to be reviewed and updated at a subsequent meeting.

Discussed a memo to the Board regarding implementation of a program to provide lateral hires credit for previous employment in relation to pay and benefits. Seniority for years of service remains the date of hire. Recommended period of probation for laterals would be 7 as opposed to 12 months. Noted that laterals who were full-time company officers at their previous department for at least 5 years would be eligible to test for officer positions upon completion of probation. Action not requested at this time. If directed, Chief Nohr will draft an MOU with Local 3674. Commissioner Bourke commented that he likes the idea and added he doesn't like the cash incentive option. Commissioner Bartel would like to see the program applied retroactively for recent lateral hires. Board concurred.

2022 BUDGET AMENDMENT

Chief Nohr advised the ending cash was higher than anticipated even after the proposed adjustments. Motion by Commissioner Bartel to adopt Resolution No. 221208-1, a resolution amending the 2022 budgets. Second Commissioner Ayers. No discussion. Motion passed unanimously.

LATE EDITIONS TO THE AGENDA

Commissioner Bartel recommended setting aside funds for the replacement of the Ridgefield station from the cost savings gained by the Cowlitz Indian Tribe donation for the two ambulances. Discussion. Commissioner Town suggested an annual dollar figure to set aside as the plan was to pay that amount over time. Chief Nohr will determine how that might be accomplished and provide options at a subsequent meeting. If at all possible, the Board consensus is to not ask the voters for a capital bond.

CITIZEN COMMENTS

None.

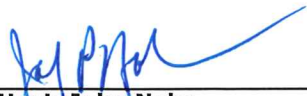
OLD BUSINESS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:19 p.m.



Attest, John Nohr
Fire Chief/District Secretary



CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA December 8, 2022

1. Minutes

- November 10 Board Meeting

2. Prepaid Invoices

- \$ 2,232.98 (CCFR General Fund 6228)
 - i. Check No. 100896 dated November 16
- \$ 2,297.25 (Capital Fund 6224)
 - i. Check Nos. 100897 – 100898 dated November 16
- \$ 20,876.54 (CCFR General Fund 6228)
 - i. \$ 4,937.52 EFT 2275 – 2277 paid November 23
 - ii. \$ 14,654.99 Check Nos. 100900 – 100922 dated November 23
 - iii. \$ 1,284.03 ACH 2301 – 2302 paid November 28
- \$ 1,085.15 (FFFB Fund 6254)
 - i. Check No. 100899 dated November 23
- \$ 1,530.00 (Capital Fund 6224)
 - i. ACH 2273 paid November 28

3. Invoices

- \$ 328,461.09 (CCFR November Payroll Benefits)
 - i. 22224 – 22233 dated December 7
- \$ 50,060.44 (CCFR General Fund 6228)
 - i. \$ 3,875.19 EFT 2400 paid December 7
 - ii. \$ 31,516.47 Check Nos. 100924 – 100961 dated December 8
 - iii. \$ 269.91 EFT 2401 – 2402 paid December 8
 - iv. \$ 14,398.87 ACH 2441 – 2443 to be paid December 9
- \$ 59.80 (FFFB Fund 6254)
 - i. Check No. 100923 – December 8

4. Payroll

- November 1 – 30 paid December 8
 - i. \$ 758,027.36 Gross Payroll
 - ii. \$ 511,002.13 ACH (net)
 - iii. \$ 101,669.99 941 Tax Deposit paid December 8

5. November Use Tax to be paid December 27

- \$ 350.35 CCFR
- \$ 0.00 FFFB

6. Approved Commissioner Stipends paid December 8

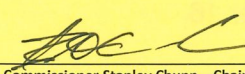
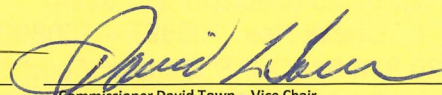
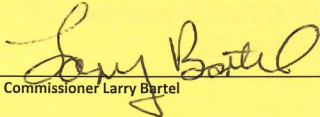
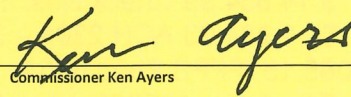

For November 1 – 30						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	2				1	3
Bartel	2				1	3
Bourke	2				1	3
Chunn	2	1			1	4
Town	1				1	2



**CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
December 8, 2022**

7. Voided/Destroyed Claims Warrants

- None

 _____ Commissioner Stanley Chunn – Chair	 _____ Commissioner David Town – Vice Chair
 _____ Commissioner Larry Bartel	 _____ Commissioner Ken Ayers
 _____ Commissioner Jade Bourke	