



# Clark-Cowlitz Fire Rescue Board of Fire Commissioners Meeting Minutes 911 N 65<sup>th</sup> Avenue, Ridgefield

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**July 13, 2023**

Present:

Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel, Jade Bourke. Chief John Nohr. DVCs Mike Jackson and Ben Peeler. BC Abe Rommel. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:02 p.m.

Flag Salute.

## **CALL FOR LATE AGENDA ADDITIONS**

Chief Nohr advised there would be a swearing in ceremony for three Community Paramedics and one Deputy Fire Marshal. Deputy Fire Marshal Mike Lackey was sworn in, followed by Community Paramedics Chasity Boyse, Brooke Marling, and Dennis Rondeau. Families of employees who were in attendance were invited to tour the station or stay for the remainder of the meeting.

## **CONSENT AGENDA**

Motion by Commissioner Bartel to approve the consent agenda as presented. Second by Commissioner Ayers. Motion passed unanimously.

## **COMMUNICATIONS**

Thank you note received from Phillip Myrrick in Woodland for an EMS response on June 20 to assist his wife. Wanted to recognize the team who responded. Thank you note from a child for saving her after falling out of a window recently. Carston Kolbek sent a note thanking the department for the actions of Deputy Fire Marshal Lackey on his assistance with burning vegetation.

## **CITIZEN COMMENTS**

None.

## **STANDING COMMITTEES**

### **Clark County Fire Risk Management Group**

Commissioner Bartel had shared a meeting summary to the Commissioners on the July 5 meeting.

### **Fairgrounds Fire Facility Board**

Chair Chunn advised operations met to update the plan for the second CCFR shift at St151. Will need an update on the facilities plan as space is being taken back from CCSO. Crew lockers have been installed, need for coordination with District 6 for station outfitting practices, will have a press release and small event after FD6 joins in September.

### **Finance Committee**

No meeting. No report.

### **WFCA Region VIII – Bartel**

Commissioner Bartel sent copies of July 8 Board minutes. The biggest thing discussed was the TIF. Many are not aware of it.

### **Local BVFF**

No meeting. No report.

### **Commissioner Updates**

Chair Chunn and Fire Chief Nohr met with the IAFF Local 3274 representation to discuss potential impacts of the TIF and to look for ways to work legislatively.

### **CHIEF'S REPORTS**

Chief Nohr advised that beginning July 2, the 15 recruits came out of academy and got a week of EMS and some additional training and have now gone online. Station 151 was not staffed on July 4. The district ran on 24 incidents. There were no structure fires. Detailed information provided on three recent traumatic calls. The ambulance was received last week and badged. At St29 being outfitted. Once ready it will be moved to Station 21. Update on the CRESA nurse navigation line. Chief Nohr will review and look to report out more details at the next meeting. Two Northbound lanes of I-5 will be closed at the North Fork Lewis River Bridge beginning in August. Will review how to cover the north end of the district, which may involve moving units.

DVC Peeler reported that the Station 26 project is under way for truss and concrete replacement. They did discover an issue and are correcting it – insufficient ground prep for the previous pour. The \$18,600 change order was approved. The CRR La Center building application for the minor tenant modifications was submitted and the same outfit working on the Station 26 project will be the contractor. Should be a fairly minor cost. Fire season is under way and the County strike team has been out once already. Working locally to close some gaps identified for fire risk.

DVC Jackson reported that the Fire Marshal team are working on plans reviews. The Co-Response program is targeting to launch tentatively August 1 and will have a set schedule of 80 hours a week. Funding for this program has been extended through June of next year with Carelon. Also met with PeaceHealth to discuss the referral program; they're pleased with the program. Received 26 referrals last month when it was originally projected to provide about 10 referrals per month. Also working with SWACH who helped to fund program initially to move forward. Camas-Washougal will hopefully be able to provide another paramedic or nurse who they will hire and assign to the team. Hopefully Fire District 6 should not be too far off from being ready as well. There is a draft inter-local agreement being reviewed to the program to function as a county-wide team.

### **RIDGEFIELD TIA UPDATE**

Chief Nohr shared that tonight's meeting is the first public hearing since the City representatives had met with the junior taxing districts. He will plan to speak as to why he's concerned about it. Had put out an invite for people to attend and sign up to speak. Received confirmation that people will be limited to 3 minutes each. The City has indicated that they're interested in providing support, and Chief Nohr recently spoke with four Ridgefield Council Members during the July 4<sup>th</sup> event to advise them of concerns regarding the TIA. Email sent to the Commissioners regarding revenues that are subject to TIF and those that are not.

Commissioner Town is interested in discussing getting a maintenance and operation levy on the ballot for November. Discussed timing and legal review needs. A resolution would need to be drawn up by legal counsel and voted on by next Commissioner meeting. The deadline for the February election is in November. Commissioner Bartel would like to research and investigate the impacts, upsides, and downsides of asking for this levy before proceeding. Would like to see research on this by the next meeting. Chair Chunn asked to see the issue added as an agenda item for the next meeting.

**POLICY REVIEW**

Chief Nohr stated the annual performance measure report language will be modified to match Policy 306. Discussion. Motion by Commissioner Bourke to adopt Policies 200 and 306 as presented. Second Commissioner Bartel. No discussion and no comments. Motion passed unanimously. Other changes recommended were for the annual report.

**LATE EDITIONS TO THE AGENDA**

None.


**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

None.

No further discussion. Meeting adjourned at 4:37 p.m.

  
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Attest, John Nohr  
District Secretary/Fire Chief



**CLARK-COWLITZ FIRE RESCUE**  
**CONSENT AGENDA**  
**July 13, 2023**

1. Minutes

- June 8 Board Meeting
- June 13 Special Meeting
- June 22 Board Meeting

2. Prepaid Invoices

- \$ 2,341.48 (CCFR General Fund 6228)
  - i. Check No. 101402 dated June 15
- \$ 1,410.57 (FFFB Fund 6254)
  - i. Check No. 101403 dated June 15
- \$ 230,260.77 (CCFR General Fund 6228)
  - i. \$ 33,077.26 EFT 1393 paid June 13
  - ii. \$ 156.80 EFT 1401 paid June 22
  - iii. \$ 748.96 EFT 1400 paid June 27
  - iv. \$ 4,930.42 EFT 1404 paid June 29
  - v. \$ 180.73 EFT 1401 paid June 29
  - vi. \$ 183,036.05 Check Nos. 101408 – 101441 dated June 29
  - vii. \$ 8,130.55 ACH 1439 – 1441 paid June 30
- \$ 9,992.96 (FFFB Fund 6254)
  - i. \$ 1,707.58 EFT 1394 paid June 13
  - ii. \$ 1,059.70 EFT 1402 paid June 16
  - iii. \$ 3,865.68 Check Nos. 101404 – 101407 dated June 29
  - iv. \$ 3,360.00 ACH 1399 paid June 30
- \$ 1,885.04 (Capital Fund 6224)
  - i. ACH 1392 paid June 30
- \$ 537,963.91 (CCFR General Fund 6228 June Payroll Tax & Benefits)
  - i. Chk Nos. 22327 – 22336 dated July 6

3. Invoices

- \$ 49,774.73 (CCFR General Fund 6228)
  - i. \$ 23,155.86 Chk Nos. 101442 – 101482 dated July 13
  - ii. \$ 97.20 EFT 1559 paid July 13
  - iii. \$ 3,895.85 EFT 1560 paid July 13
  - iv. \$ 22,625.82 ACH 1602 – 1607 to be paid July 14
- \$ 22,816.31 VISA Remittance paid July 13
  - i. \$ 658.06 (FFFB Fund 6254)
  - ii. \$ 22,158.25 (CCFR Fund 6228)

4. Payroll

- June 1 – 30 paid July 8
  - i. \$ 665,814.34 Gross Payroll
  - ii. \$ 1,088,090.19 ACH (net)
  - iii. \$ 121,505.64 Tax Deposit paid July 7

5. June Use Tax paid July

- CCFR \$ 527.31
- FFFB \$ 0.00



CLARK-COWLITZ FIRE RESCUE  
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6. Approved Commissioner Stipends

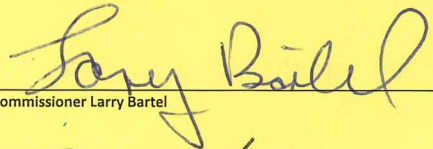
June 2023 paid July 8						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	3					3
Bartel	3					3
Bourke	3					3
Chunn	3					3
Town	3					3

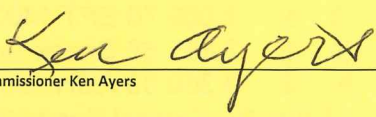
Voided/Destroyed Claims Warrants


- None

  
Commissioner Stanley Chunn – Chair

  
Commissioner David Town – Vice Chair

  
Commissioner Larry Bartel

  
Commissioner Ken Ayers

  
Commissioner Jade Bourke