



**Clark-Cowlitz Fire Rescue  
Board of Fire Commissioners Meeting Minutes  
911 N 65<sup>th</sup> Avenue, Ridgefield**

---

**March 28, 2024**

Present:

Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel, Jade Bourke. Chief John Nohr. ACs Mike Jackson and Eamonn Ryan. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

**CALL FOR LATE AGENDA ADDITIONS**

None.

**CONSENT AGENDA**

Motion by Commissioner Bourke to adopt the consent agenda as presented. Second Commissioner Bartel. Commissioner Bartel asked about the \$11,000 for landscaping. Checks were cut for the landscaping project at St26 last year. Prevailing wage documents are only now being completed. The original checks were voided and reissued in the current batch as the retainage is still on hold pending completion of all paperwork. Correction to the March 14 minutes to read that the Port of Woodland signed an agreement with Tiberius. Target Solutions is an annual subscription for the training management software. No further discussion. Motion amended by Commissioner Bourke to reflect the correction to the March 14 minutes. Second Commissioner Bartel. Call for the vote. Unanimously approved.

**COMMUNICATIONS**

Citizen thank you for the St23 crew and CRR personnel for coordinating a station tour. Thank you card from a Ridgefield family to Captain Kearns and the St151 crew for their assistance to a family member. Thank you from a Ridgefield resident to the CARES team for their help with coordinating services for her grandmother. Appreciation expressed to the crews for the extra attention given to a special needs child during a recent station tour. The Cowlitz Indian Tribe Foundation recognition event will be held on April 28 at 9:00 a.m. Four invitations are available; coordinate with Chief Nohr who will be attending.

**CITIZEN COMMENTS**

Ridgefield Councilor Jennifer Lindsay asked the Board to post the meeting information on the website prior to the meeting.

**STANDING COMMITTEES**

**Clark County Fire Risk Management Group – Bartel**

No meeting, no report.

**Fairgrounds Fire Facility Board – Chunn**

No meeting, no report.

### **Finance Committee – Town/Bourke**

No meeting, no report.

### **WFOA Region VIII – Bartel**

The SW Fire Commissioner Association annual dinner meeting will be held on May 1 at St21.

### **Local BVFF – Chunn/Ayers**

No meeting. No report.

### **Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke**

Chief Nohr is coordinating a lunch meeting with Commissioners Bartel and Bourke to meet with the tribal representatives to discuss the 2024 contract payment.

### **Local BVFF – Chunn**

Meeting held today to review and certify 2023 volunteer pension eligibility. All but one volunteer approved. Noted that the enhanced retiree benefits approved in 2019 are now being implemented. There are over 5,000 retirees, so the process may take a couple months to complete. Adjustments will be retroactive to February 1. For 2025, the annual fees will increase from \$30 to \$50 for required disability and \$60 to \$90 for the optional pension.

### **EMS District 2 – Bourke**

The RFP for transport services has been advertised. Commissioner Bourke requested a copy of the RFP. Advised the EMSD2 meeting dates are April 22, June 10, August 12, October 14, and December 9. The Chiefs will be attending.

### **Commissioner Updates**

Commissioner Town attended the Port of Woodland meeting. Shared the district's concerns regarding TIF and their negative impact on fire districts.

Three districts are in the port jurisdiction; Cowlitz-Skamania 7, Cowlitz 1, and CCFR. They requested copies of the monthly chief's report. Chief Nohr will include the Ports of Ridgefield and Woodland in the distribution.

Commissioners Bartel and Town attended the Ridgefield State of the City address. The video presentation was well done, but no information about CCFR was included in the public safety portion.

### **CHIEF'S REPORT**

Chief Nohr has offered to present a CCFR update to the City of Ridgefield Council. Talked to the officers about the importance of reputation during recent Officer Development training. Joint training is occurring county-wide with four quarterly trainings scheduled. CCFR hosted the first quarter safety survival training event at the burn house on NW 11<sup>th</sup> Avenue. 140-150 firefighters participated in the event. The next quarter will cover wildland training. AC Jackson was able to acquire additional funding of \$350,000 over two years from CROA, that will them to tie into the 988 mental health help line program. Reminder that MPD Dr. Macht will be attending the April 25 board meeting. Advised the rescue (Horton ambulance) will be placed in service on May 1. Discussed the draft capital facilities plan sent to the board for review.

## **TAX INCREMENT AREAS**

No updates on the City of Ridgefield TIA. Commissioners Bartel and Town, and AC Jackson attended the Port of Ridgefield meeting. Citizen questioned about the area of proposed development being in the 100-year flood plain. Port still plans to mitigate with the impacted agencies. Shared information presented and discussed at the Port meeting. Chief Nohr will contact legal counsel to develop a draft ILA with the Port. Agreement needs to be completed soon. No update from the Port of Woodland. Per WFCAs director Roger Ferris, they are unable to bring suit as they are not impacted, but CCFR may be the most impacted agency in the state from the tax increment financing laws.

## **LID LIFT PROPOSITION**

Draft resolution to be sent to legal counsel. Public hearing will be scheduled. Adoption to occur on April 25 in order to meet the May filing deadline. Commissioner Chunn stressed the importance of coordinating messaging with the neighboring districts who are also running lid lifts. Timeline to the election is tight, but getting out messaging to the public regarding the proposed issue is doable. Chief Nohr also feels the pressure about asking the voters for a lift, but is confident there is time to educate the public on services provided. Commissioner Town suggested contacting the City and Port of Ridgefield for help with the messaging as they will also benefit from a lid lift. Messaging will start after April 15. Information regarding how fire districts are funded will be released immediately.

## **2024 FEE SCHEDULE**

Presented the resolution compiled from the fee study information conducted by the CRR division and reviewed at the last meeting. Motion by Commissioner Bartel to adopt Resolution No. 240328-1, to set the fee schedule for district services. Second Commissioner Chunn. No discussion. Motion passed unanimously.

## **POLICY REVIEW**

Motion to adopt the following policies by Commissioner Bourke.

- Policy No. 1026 Drug and Alcohol-Free Workplace
- Policy No. 1009 Reporting for Duty
- Policy No. 1039 Military Leave

Second Commissioner Bartel. No discussion. Motion passed unanimously.

## **LATE EDITIONS TO THE AGENDA**

Commissioner Town suggested approaching the Ridgefield Neighborhood Association meeting to get on the agenda for their May meeting at the Dollar Tree warehouse.

## **CITIZEN COMMENTS**

Volunteer Brian Ellis extended an invitation and reminder regarding Woodland Planter's Days and the Association BBQ fundraiser on June 15.

## **EXECUTIVE SESSION**

None.

No further discussion. Meeting adjourned at 5:07 p.m.



Attest, John Nohr  
District Secretary/Fire Chief




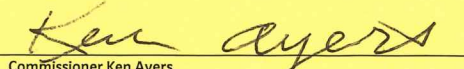
# CLARK-COWLITZ FIRE RESCUE CONSENT AGENDA March 28, 2024

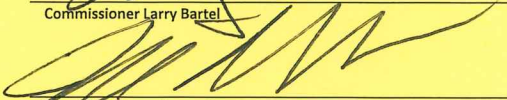
1. Minutes
  - Joint Workshop w/ FD6 & Port of Ridgefield – March 14
  - Board Meeting – March 14
2. Prepaid Invoices
  - None
3. Invoices
  - \$ 59,007.08 (CCFR General Fund 6228)
    - i. \$ 4,315.26 EFT 641 paid March 28
    - ii. \$ 38,405.34 Chk Nos. 102043 – 102059 dated March 28
    - iii. \$ 16,286.48 to be paid March 29
  - \$ 2,463.10 (FFFB Fund 6254)
    - i. Chk Nos. 102041 – 102042 dated March 28
4. Fund Transfers
  - \$340,000.00 EMS 6226 to Gen Fund 6228 – March 29
5. Voided/Destroyed Claims Warrants
  - 101738 dated 11/9/23 – replaced March 28 (partial)
  - 101860 dated 12/29/23 – replaced March 28 (partial)

  
Commissioner Stanley Chunn – Chair

  
Commissioner David Town – Vice Chair

  
Commissioner Larry Bartel

  
Commissioner Ken Ayers

  
Commissioner Jade Bourke