Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

April 11, 2024

Present:
Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel, Jade Bourke. Chief John Nohr. ACs Ben Peeler, Mike Jackson, Eamonn Ryan. Transcribed by Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS
None.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second Commissioner Town. Noted that March 28 minutes appear to be incomplete. The first line was clipped under policy review and only reads "motion to adopt" and doesn't show who made the motion. Motion amended by Commissioner Bourke to adopt the consent agenda excluding the March 28 minutes. Second Commissioner Town. Discussion. No further Discussion. Motion passed unanimously.

COMMUNICATIONS
Notice from Longview Fire that BC Jeff Thompson is retiring after 23 years. Jeff was a former District 12 part-timer. Notification from WFC regarding the Region VIII dinner. Ridgefield Councilmember Lindsay has been nominated to provide a comp plan update at a future CCFR Board meeting. Ridgefield Community Development Director, Claire Lust will provide a similar update to the CCFR administration at a future staff meeting. WFCA annual report is available for review. Whipple Creek Adventure Club station visit photo. Various thank you cards from the public for tours and training events.

CITIZEN COMMENTS
Councilmember Jennifer Lindsay advised the new Ridgefield comprehensive plan will go out to 2045. The city is attempting to connect to as many community groups as possible. Presentation may occur on the second meeting of May. Thank you for providing the staff reports prior to the meeting.

STANDING COMMITTEES

Clark County Fire Risk Management Group – Bartel
No meeting, no report.

Fairgrounds Fire Facility Board – Chunn
Next meeting will be held on May 15 at 5:00 p.m.
Finance Committee – Town/Bourke

No meeting, no report.

WFCA Region VIII – Bartel
SWFCA dinner meeting on May 1. All board members and Chief Nohr will attend.

Local BVFF – Chunn/Ayers
No meeting. No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
Commissioner Bartel advised the proposed 2024 contract amount is $455,059. Discussion. Recommendation to approve the amount and continue negotiations on how to manage increases in future years. Motion by Commissioner Bartel to accept the offer. Second Commissioner Bourke. Discussion. Call for the vote. Motion passed unanimously.

EMS District 2 – Bourke
No report.

Port of Ridgefield – Bartel
Commissioner Bartel attended the April 10 meeting. The Port adopted a resolution authorizing the tax increment area. Commented that when people realize how the process works, they aren't happy. Everyone seems to agree the law is bad, but they're moving forward with the process anyway. Ridgefield will be appointing a new councilmember at tonight's meeting. Their open house meeting on April 3 was not well attended.

Port of Woodland – Town
Commissioner Town attended the April 4 meeting and a workshop held on the Austin Point Park project. Appears to be mostly funded by grants. Scheduled a TIF workshop on May 8 at 9:00 a.m.

Commissioner Updates
Commissioner Town attended the March 28 City of Ridgefield meeting. Information provided on plans for the YMCA and Abrams Park. AC Peeler noted that the bridge at the entrance to the park is not rated for fire engines.

STAFF REPORTS

Operations/Training – AC Ryan
AC Ryan reviewed the March Operations and Training report. Commended Captain Kearns for thinking outside the box to get advanced care to a recent medical incident.

Admin/Logistics – DVC Peeler
AC Peeler briefly summarized the March Administrative Services and Logistics report.

Community Risk Reduction/CARES – DVC Jackson
AC Jackson detailed the CRR and CARES activities for the month of March. Discussed ability to distribute Narcan.

CHIEF'S REPORT
Chief Nohr provided highlights on the March Chief's report. April 28 11:00 a.m. Cowlitz Indian Tribal Foundation brunch. Reviewed history of the emergency transport services in EMS District 2. CCFR area response target time is 19:59 minutes. The new contract will allow CCFR the option to transport priority 1 and 2 calls. Sue Marshall will replace Chief Nohr for bid review as a representative of EMS District 2.

Reached out to the Mayor of Woodland to set up an appointment for any questions or concerns following the presentation to the city council. Meeting Chris Drone, the FD3 Fire Marshal, who is the local expert for review of the draft capital facility plan. Advised that the owner of the property behind the station is holding 2 acres for CCFR. Asked if the board is still interested in acquiring property next to St21. Commissioner Bourke commented that getting contiguous property is an opportunity that we can't miss. Discussion. No movement on the Hillhurst Road property.

Status of ClearGov budgeting program update. Will use the program for amendments and development of next year's budget. Board log ins will be provided.

Commissioner Town asked Chief Nohr if he might contact Cowlitz FD 1 and Cowlitz-Skamania 7 to see if they would also like to attend the Port of Woodland meetings to make sure they are up to speed on the TIA. When asked by Commissioner Town, the Port Commissioners said they would be interested in receiving the monthly Chief's report, but when the report was forwarded to the Port email, a response was sent stating that they are not interested in this information. He found out that the person monitoring the front office seems to filter any information sent to the Port and they will only see what she wants them to see. He visited in person but was abruptly advised by her that they don't want this.

TAX INCREMENT AREAS
Chief Nohr reported there are no updates from the City of Ridgefield or the Port of Woodland. Sent a draft interlocal agreement to Brian Snure for review. Discussed mitigation options. Commissioners Bartel and Bourke requested more frequent review and language following the revised law (mitigation and binding arbitration). Data should include actual and projected data for review of impacts. FD6 requested that the agreements be the same. Counsel is available for an executive session on April 25 to discuss options for legal action. Chief Nohr will contact legal with the changes to update the document. Will be sent to the Board before the next meeting before sending to the Port.

LID LIFT UPDATE
Updated resolution reviewed. Will consider for adoption at the April 25 meeting. Will schedule a public meeting to discuss the lid lift at that meeting. Provided information on what you can and cannot do regarding an election. Chief Nohr will send out a press release announcing the public meeting and the intent to run a lid lift. Discussed public education. Preliminary graph provided showing the increasing shortfall over 10 years between revenues and expenditures without implementing a lid lift. Will tune up the graph to make things more clear.

FEE RESOLUTION NO. 240411-1
The fee resolution was updated to capture some missing information and correct some missing or incorrect rates. Discussion. Motion by Commissioner Bourke to adopt Resolution No. 240411-1, a resolution establishing the district's fee schedule. Second Commissioner Town. Commissioner Bartel advised that the Port will support the district regarding impact fees. No further discussion. Motion passed unanimously.

POLICY REVIEW
Policies distributed for review and adoption at the next meeting. Commissioner Town asked about the retiree badge. AC Peeler advised that means they may keep their badge, but the district retains ownership and may request its return. The ID card would identify them as retired.

- Policy No. 700 Use of District Owned and Personal Property
- Policy No. 1029 Badges
- Policy No. 1030 Identification Cards

LATE EDITIONS TO THE AGENDA
None.

CITIZEN COMMENTS
None.

EXECUTIVE SESSION
None.

No further discussion. Meeting adjourned at 5:47 p.m.

Attest, John Nohr
District Secretary/Fire Chief

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
April 11, 2024

~~1. Minutes~~
- ~~Board Meeting – March 28~~

PULLED - LINE ITEM 1

2. Prepaid Invoices
   - $ 184,993.42 (CCFR Fund 6228 – Q1-24 Payroll Taxes)
     i. Chk Nos. 22451 – 22455 dated March 31
   - $ 4,288.67 (CCFR Fund 6228)
     i. Check Nos. 102060 – 102061
   - $ 15.00 (CCFR Fund 6228 – WA DOL)
     i. ACH 828 paid April 4
   - $ 2,414.70 (CCFR Fund 6228)
     i. ACH 804 – 205 paid April 4
   - $ 286,780.31 (CCFR Gen Fund 6228 March Payroll Benefits)
     i. $ 401,617.78 Chk Nos. 22442 – 22450 dated April 5
     ii. $ 81,618.52 EFT No. 812 paid April 8
3. Invoices
   - $ 91,694.70 (CCFR General Fund 6228)
     i. $ 92.20 EFT 835 paid April 11
     ii. $ 3,878.79 EFT 836 paid April 11
     iii. $ 82,800.54 Chk Nos. 102063 – 102108 dated April 11
     iv. $ 4,923.17 ACH 883 – 885 to be paid April 12
   - $ 1,889.80 (FFFB Fund 6254)
     i. Chk No. 102062 dated April 11
4. Payroll
   - March 1 – 31 paid April 8
     i. $1,098,426.05 Gross Payroll
     ii. $ 741,137.53 (net) ACH 704 – 803
     iii. $ 135,611.23 Tax Deposit EFT 806 paid
5. March Use Tax paid April 11
   - CCFR $ 996.71
6. Fund Transfers
   - None

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
April 11, 2024

7. Approved Commissioner Stipends

March paid April 8						
Name	Board Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total Paid
Ayers	2				1	3
Bartel	2				1	3
Bourke	2				1	3
Chunn	2					2
Town	2				6	8

8. Voided/Destroyed Claims Warrants
   - None

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke