Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

May 23, 2024

Present:
Commissioners Stanley Chunn, David Town, Ken Ayers, Jade Bourke.
Chief John Nohr. ACs Ben Peeler and Eamonn Ryan.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

Commissioner Bartel excused.

CALL FOR LATE AGENDA ADDITIONS
Request by Commissioner Bourke to add the Capital Improvement Plan as an ongoing agenda item.

CITY OF RIDGEFIELD PRESENTATION
Ridgefield Mayor Pro Tem Jennifer Lindsay and Community Development Director Claire Lust briefly shared information about the process for the City's 20-year comprehensive plan update. Survey is out for suggestions from residents and City partners as to what they would like to see the city look like in the future. Polled the audience for input. Discussion. Ms. Lindsay thanked everyone for their participation.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second Commissioner Town. No discussion. Call for the vote. Unanimously approved.

COMMUNICATIONS
Thank you note from a client to CARES team members Chasity Boyce and Stephanie Hagen for their help. Email from Brigid Taylor, thanking the Board for taking the timing of the school district election into consideration and delaying the approval of the lid lift resolution last month.

CITIZEN COMMENTS
None.

STANDING COMMITTEES

Clark County Fire Risk Management Group – Bartel
No report.

Fairgrounds Fire Facility Board – Town
Commissioner Town recapped the May 15 meeting. Working on new signage for the building. Both agencies are now operating off one engine. Running approximately 1,200 responses annually, which shows there was a need for service in the area.

Finance Committee – Town/Bourke
No report.

WFCA Region VIII – Bartel
No report.

Local BVFF – Chunn/Ayers
No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
Chief Nohr advised they will get a meeting scheduled.

Local BVFF – Chunn
No report.

EMS District 2 – Bourke
No report.

Port of Ridgefield
No report.

Port of Woodland
Commissioner Town attended the Port meeting on May 8. Current levy rate is $0.17 per thousand, they are allowed up to $0.45 per thousand. General plans for development were discussed. Public comments encouraged the Port to look to internal funding options before looking to divert revenue from other agencies. Acknowledgement that the TIF legislation is flawed.

Commissioner Updates
Commissioner Town attended the Ridgefield Junction Neighborhood Association meeting on May 20. Summarized the discussion. Commended AC Ryan on doing a great job with the presentation and representing the district well.

STAFF REPORTS

Operations/Training – AC Ryan
AC Ryan reviewed the April Operations and Training report. The Training Division is coordinating joint training with the Cowlitz Indian Tribal police and EMS personnel.

Admin/Logistics – DVC Peeler
AC Peeler briefly summarized the April Administrative Services and Logistics report.

Community Risk Reduction/CARES – DVC Jackson
AC Jackson on vacation. Written report on CRR and CARES activities for the month of April provided. Highlights by Chief Nohr.

CHIEF'S REPORT

Chief Nohr covered the April Chief's report. Discussed significant incidents. May is station inspection month. Two stations were inspected last week. Ambulance push

in ceremony was held on May 1 and has run several calls this month. Second one is in production. He and AC Peeler attended the WFC annual conference in the Tri-Cities. Good legal update information provided by Brian Snure.

Discussed the EMS transport contract notification letter sent by the City of Vancouver to EMS District 2. The city no longer wants EMSD2 to piggyback on their contract, but are offering a one-year piggyback for them to figure out what the district wants to do. Use the existing bid or go out for a new bid. EMSD2 has until June 10 to respond. Unfortunate situation, which fragments the system and creates many unknowns about future service in the County. If we stay together there are no additional fees, but splitting the contracts results in an approximate $1 million subsidy requirement from the City and $500,000 from EMSD2. Plan to transport priority 1 and 2 incidents may still be possible the first of the year. Commented it's an 11th hour curve ball. Asking for the fire districts to have a larger voice in future contracts. More work to come. AC Peeler advised that there is no state law to ensure transport services at this time.

Commissioner Town requested that the Chief's report be sent to both the Ports of Ridgefield and Woodland.

Advised that the County Council has approved the legal framework for fire districts to assess fire impact fees in the unincorporated area of their jurisdictions. Fees must be approved by the County prior to implementation.

TAX INCREMENT AREAS
The interlocal agreement with the Port of Ridgefield has been signed by both parties. Will be coordinating a press release.

LID LIFT UPDATES
The proposal resolution was sent to the Counties last month. A pro group approached the Chief. No anti group – the County will advertise and assign if there is interest. Working in-house on an informational video for social media. Advise Chief Nohr of any public or association meetings that staff may attend to disseminate information about the lid lift in the district.

POLICY REVIEW
None.

LATE EDITIONS TO THE AGENDA
Chief Nohr advised he received the last data point from GIS today. Took some time to mine the data to get residential and commercial building square footage. A draft of the plan will be distributed for review at the next meeting.

CITIZEN COMMENTS
Ms. Lindsay asked if all firefighters are EMTs. Chief Nohr advised that all firefighters are at least EMT basic. 29 of the current responders are EMT paramedics. Schedule set to place one medic per engine per day. CCFR may collect transport fees as it has a transport license, though cannot do so at this time under terms of the current transport contract. It also has access to GEMT funding for public agencies. It does not have capacity at this time to provide services for all calls in the district.

Lengthy discussion on staffing and types of apparatus in use.

Commissioner Ayers shared that he was impressed with the ambulance push in ceremony.

EXECUTIVE SESSION
None.

No further discussion. Meeting adjourned at 5:09 PM.

Attest, John Nohr
District Secretary/Fire Chief

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
May 23, 2024

1. Minutes
   - Board Meeting – April 25
   - Special Meeting – May 8
2. Prepaid Invoices
   - $ 63,181.33 (CCFR Fund 6228)
     i. $ 52,374.06 Chk Nos. 102131 – 102167 dated May 17
     ii. $ 5,273.75 EFT 1111 paid May 16
     iii. $ 5,533.52 ACH 1149 – 1151 paid May 20
   - $ 3,395.15 (FFFB Fund 6254)
     i. Chk Nos.102127 – 102130 dated May 17
   - $ 38,932.38 (US Bank VISA Statement Ending May 6 paid May 13)
     i. $ 10,123.05 (FFFB Fund 6254)
     ii. $ 28,809.33 (CCFR Fund 6228)
   - $ 472,465.97 (CCFR Gen Fund 6228 April Payroll Benefits)
     i. $ 391,708.46 Chk Nos. 22458 – 22469 dated May 7
     ii. $ 80,757.51 EFT 1085 paid May 7
3. Invoices
   - $ 37,372.67 (CCFR General Fund 6228)
     i. $ 61.65 EFT 1161 paid May 23
     ii. $ 3,978.45 EFT 1162 paid May 23
     iii. $ 31,885.37 Chk Nos. 102169 – 102197 dated May 23
     iv. $ 1,447.20 ACH 1192 to be paid May 24
   - $ 1,479.90 (FFFB Fund 6254)
     i. $ 1,196.74 Chk No. 102168 dated May 23
     ii. $ 283.16 EFT 1159 paid May 23
4. Payroll
   - April 1 – 30 paid May 8
     i. $ 1,052.286.18 Gross Payroll
     ii. $ 706,550.44 (net) ACH 982 – 1083
     iii. $ 108.08 Chk Nos. 22456 – 22457
     iv. $ 127,654.39 Tax Deposit EFT 806 paid
5. April Use Tax paid May 16
   - CCFR $ 1,320.47
6. Fund Transfers
   - None
7. Compensated Commissioner Stipends

April paid May 8						
Name	**Board Meeting**	**Committee Meeting**	**Assn Meeting**	**Educ**	**Other**	**Total Paid**
Ayers	2					**2**
Bartel	2	2	1			**5**
Bourke	2					**2**
Chunn	2					**2**
Town	2	3				**5**

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8. Voided/Destroyed Claims Warrants
   - 101407 dated 6/29/23 $1,196.74 (Fund 6254)
   - 102020 dated 3/14/24 $764.61 (Fund 6228)
   - ACH 930 4/26/24 failed and reissued with ACH 1192 paid 5/20/24

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke