Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

July 11, 2024

Present:
Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel, Jade Bourke. Chief John Nohr. ACs Mike Jackson, Eamonn Ryan. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:03 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS
None.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second Commissioner Town. No discussion. Motion passed unanimously.

COMMUNICATIONS
Thank you from the widow of a resident for the crews' efforts to save her husband. Thank you card sent for her $100 donation. Email from Maureen Groat advising the Volunteer Firefighter's Association granted three $1,200 educational scholarships.

CITIZEN COMMENTS
None.

STANDING COMMITTEES

Clark County Fire Risk Management Group – Bartel
Commissioner Bartel advised there was a short meeting on July 10. Bills approved; no issues reported.

Fairgrounds Fire Facility Board – Chunn
Commissioner Chunn advised that two more HVAC units will be replaced for approximately $34,000. Finance, logistics, and operations will be meeting on August 12 to develop a 2025 budget proposal. FD6 is negotiating with the local on possible staffing changes. May add a fourth platoon and change the start time to 7:00 a.m. Fuel tank pump has been replaced. Crews will be using the onsite tank to fuel the engine. FFFB will cover 100% of the fuel cost. Even though the station generator pulls from the same tank, it's a small amount and less paperwork to try and track and allocate the share with CCSO. Logistics is looking into security options for the pump. The brush rig assigned to St151 may also be a shared unit. Operations is working on a training and operational plan.

Finance Committee – Town/Bourke
No report.

WFCA Region VIII – Bartel
No report. Next Region meeting will be held on Saturday, July 13.

Local BVFF – Chunn/Ayers
Commissioner Chunn advised that two applications for retirement were processed earlier today. Gilbert Lingle with 18 years of service with District 11 and John McDowell with 17 years of service; 12 with the City of Yacolt and 5 with the City of Woodland.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
Chief Nohr shared tribal representatives would like to meet at 2:30 or 3:00 p.m. on July 29. Commissioners Bartel and Bourke advised either time is good.

EMS District 2 – Bourke
Next meeting on August 11.

Port of Ridgefield – Bartel
Commissioner Bartel advised a local fishing club is hosting a fishing trip with 20-30 legislators on September 6. Might be a good time for a boat drill. The Port is considering the purchase of 10 acres within the Ridgefield city limits.

Port of Woodland – Town
Last meeting cancelled – meeting next week.

Commissioner Updates
None.

STAFF REPORTS

Operations/Training – AC Ryan
AC Ryan summarized the June Operations and Training report. Noted that Costco is scheduled to open on August 29. Ridgefield's first day of school is August 28 and it's a holiday weekend. Concern over traffic impacts to response in the city.

Admin/Logistics – DVC Peeler
AC Peeler on vacation. No report.

Community Risk Reduction/CARES – DVC Jackson
AC Jackson detailed the CRR and CARES reports for the month of June. There will be two separate reports going forward to allow for wider distribution needed for the CARES report. Noted that the City of Ridgefield adopted the State fire code updates at their meeting on June 27, but the council rejected the proposed fire sprinkler ordinance and will not move forward to become a fire safe community.

Commissioner Bartel asked how many living units will be in the Kirkland Senior Living facility to be built in Ridgefield's tax increment area. AC Jackson will research and report (*post meeting report: 148 units)*.

CHIEF'S REPORT
Chief Nohr reviewed the June Chief's report. Discussed the number of recent fires. Bryson Lemire promoted to captain on July 2. Badge ceremony on July 25. Discussed the County's heat data collection plan; Chief Nohr will participate. Working on lid lift public education; attending several local meetings and community events. Holding *Coffee with the Chief* Q&A events at local cafes with moderate success. Met with the Daily News, met with the Reflector today, waiting to hear from The Columbian. Advised that BC Berg is retiring next year. There is one current BC and one Paramedic Firefighter vacancy. Developing promotional testing and a hiring plan. National Night out events on August 6 in Ridgefield (6-8pm), La Center(4-6pm), and Woodland (6-8pm). Property acquisition update – Chief Nohr has signed a letter of interest and approved $25,000 in earnest money for 2 acres immediately west of Station 21 for the expansion of the building.

AC Jackson added that the Carelon Acute Care Program contract has been extended for another year.

CAPITAL FACILITIES PLAN
Chief Nohr shared the final draft of the 2025-45 Capital Facilities Plan. Motion by Commissioner Bourke. Secon Commissioner Town. No further discussion. Motion passed unanimously. The Board thanked Chief Nohr for his work on this project.

LATE EDITIONS TO THE AGENDA
None.

CITIZEN COMMENTS
None.

EXECUTIVE SESSION
Moved to executive session at 4:43 p.m. to discuss potential litigation with legal counsel via teleconference. Anticipated length of session 20 minutes. No action anticipated. Session extended 10 minutes at 5:03 p.m. Meeting resumed at 5:17 pm.

No further discussion. Meeting adjourned at 5:17 p.m.

Attest, John Nohr
District Secretary/Fire Chief

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
July 11, 2024

1. Minutes
   - Board Meeting – June 28
2. Prepaid Invoices
   - $ 2,551.12 (CCFR Fund 6228)
     i. ACH 1503 – 1504 paid July 5
   - $ 35,868.34 (CCFR Fund 6228)
     i. Chk Nos. 102273 – 102274 dated July 1
   - $ 475,818.95 (CCFR Fund 6228 June Payroll Benefits)
     i. $ 391,194.57 Chk Nos. 22479 – 22487 dated July 3
     ii. $ 84,624.38 EFT 1643 paid July 3
   - $ 182,421.27 (CCFR Fund 6228 Q2 Payroll Taxes)
     i. Chk Nos. 22488 – 22492 dated June 30
3. Invoices
   - $ 6,082.68 (FFFB Fund 6254)
     i. $ 755.17 Chk No. 102275 dated July 11
     ii. $ 435.35 EFT 1667 paid July 11
     iii. $ 4,892.16 EFT 1669 to be paid July 15
   - $ 113,405.68 (CCFR Fund 6228)
     i. $ 81,247.27 Chk Nos. 102276 – 102314 dated July 11
     ii. $ 22,168.28 EFT 1676 paid July 11
     iii. $ 3,930.86 EFT 1677 paid July 11
     iv. $ 6,059.27 ACH 1722 – 1725 to be paid July 12
4. Payroll
   - June 1 – 30 paid July 8
     i. $1,096,832.26 Gross Payroll
     ii. $ 735,424.17 (net) ACH 1541 – 1641
     iii. $ 136,446.17 Tax Deposit EFT 1642
5. June Use Tax paid July 11
   - CCFR $ 724.93
6. Approved Commissioner Stipends

June activity paid July 8						
Name	Board Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total Paid
Ayers	2					2
Bartel	2	2				4
Bourke	2					2
Chunn	2					2
Town	2	2			1	5

7. Voided/Destroyed Claims Warrants
   - None

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke

Clark County
FIRE & RESCUE

Form No. 511.10.03
EXECUTIVE SESSION
Created: June 11, 2008
Revised: May 11, 2011

Meeting Date
7/11/24

Stated purpose of this executive session:

- ❍ To consider matters affecting national security.
- ❍ To consider the selection of a site or the acquisition of real estate.
- ❍ To consider the minimum price at which real estate will be offered for sale or lease.
- ❍ To review negotiations on the performance of publicly bid contracts.
- ❍ To receive and evaluate complaints or charges brought against a public officer or employee.
- ❍ To evaluate the qualifications of an applicant for public employment.
- ❍ To review the performance of a public employee.
- ❍ To evaluate the qualifications of a candidate for appointment to elective office.
- ❍ To discuss with legal counsel representing the agency (present or via telephone conference) matters relating to agency enforcement actions.
- ⊗ To discuss with legal counsel representing the agency (present or via telephone conference) litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.
- ❍ To discuss collective bargaining negotiation strategies.

Meeting recessed at	4:42	Hrs
Anticipated length of session	20	Mins
Announcement of extended session	5:02	Hrs
Anticipated extended length of session	10	Mins
Meeting resumed at	5:15	Hrs

Action anticipated ❍ YES ⊗ NO

Reference RCW Chapter 42.30