Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

September 26, 2024

Present:
Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel, Jade Bourke.
Chief John Nohr. AC Eamonn Ryan. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS
None.

CONSENT AGENDA
Motion by Commissioner Bartel to adopt the consent agenda as presented. Second Commissioner Town. Discussion on vehicle repairs. Nohr advised that part of the engine replacement in Shop63 was paid for by a service vendor as the failure was due to improper oil filter installation. TRT drop bag equipment was to replace expiring rope. SMARSH is used to meet record retention requirements on social media posts. Call for the vote. Motion passed unanimously.

COMMUNICATIONS
Introduced Nikki Garcia, a Community Risk Reduction volunteer who is helping with social media outreach. Received a thank you card which included a photo of the young resident, the crew and one of our cadets. He had a great experience interacting with the crew during at Rosauers. Nohr shared an email from Captain Josh Haldeman commending the CARES team for assistance in aiding and providing treatment options for a repeat substance abuse patient and his family.

Chief Nohr advised that AC Jackson is attending a SWACH convention in Vancouver and AC Peeler is in California on an EMAC deployment with a CCFR engine crew.

CITIZEN COMMENTS
None.

STANDING COMMITTEES

Clark County Fire Risk Management Group – Bartel
Commissioner Bartel advised the group will be meeting soon to implement the changes discussed and approved at the special meeting.

Fairgrounds Fire Facility Board – Chunn
Commissioner Chunn advised the FFFB met on September 25. There have been 948 responses year to date. The cooktop has been replaced and a new double oven installed. The group reviewed and approved a 2024 budget amendment and 2025 budget proposal. The FFFB recommends adopting the proposed budgets.

FD6 advised they are negotiating a schedule change; anticipated to begin January 1. They plan to change their shift start time to 7:00 a.m. eliminating the one-hour gap/overlap at shift change. They are also planning to add another platoon, which will eliminate the need for the CCFR split shift. FD6 also requested permission to add personal TICs for each seat in the apparatus. Operations is working on a new plan where responsibility for the St151 response apparatus will switch every two years. This would start January 1 with CCFR taking the next two years. Each agency would be responsible to service their own rig. The group authorized a letter to be sent to the County Council in support of purchasing additional space for CCSO. There was no update on the building signage.

Finance Committee – Town/Bourke
No report.

WFCA Region VIII – Bartel
The next meeting of the SWFCA will be held on October 3 in Toledo.

Local BVFF – Chunn/Ayers
No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
No report.

EMS District 2 – Bourke
No report.

Port of Ridgefield – Bartel
Commissioner Bartel advised the Port is budgeting approximately $30,000 in TIA revenue from all sources in 2025. RFPs sent out for the waterfront development project. The Port has entered into negotiations with Palindrome Communities. Noted this vendor does not propose moving the CCFR boathouse.

Port of Woodland – Town
Commissioner Town reported the Port's TIA will go into effect June 2025.

Commissioner Updates
None.

TAX INCREMENT FINANCING
Nothing new from the City or Port of Ridgefield. Chief Nohr shared that he attended the Cowlitz Diking District 2 meeting. The Port of Woodland consultant was making a TIF presentation at that meeting. They were told they might not be impacted by the TIA as their income is an assessment and not a tax; though there are several dissenting opinions. The Woodland Port Director contacted Chief Nohr to discuss the TIA. He advised her that the CCFR Commissioners requested a joint public meeting with the Port Board and deferred the discussion to the two Board Chairs. Waiting on further response.

CONSTRUCTION SCHEDULE
Chief Nohr spoke with City Manager Stuart about potential sites for a new station in Ridgefield. The City is still interested in the Hillhurst Road property and having it appraised. Looking at response maps for locations closer to town, taking into account

that St151 is now staffed, will have options to discuss at the next meeting. A survey has been done on the 2 acres behind St21. Once recorded the purchase may be completed. Met with Holman Capital to discuss financing options. Will be meeting with Jim Nelsen from DA Davidson tomorrow. Will need an RFQ to select an architect of record. Noted that the new station may have a smaller footprint than previously designed. For those interested, Holman Capital will share a presentation on Monday, October 7 at 9:00 a.m. on Teams. Commissioner Town asked how TIAs will impact our bonding ability. Chief Nohr has asked the bond advisors to look into it. Estimating $53,000 in redirected TIA funds in 2025.

LATE EDITIONS TO THE AGENDA
Reminder that the revenue hearing will be held during the October 10 meeting as the October 24 meeting will be cancelled. Will schedule a meeting with the Cowlitz Indian Tribe representatives to discuss the 2025 contract payment. Provided a wildland mobilization update. All personnel will return this weekend. Discussed the odor calls along I-5.

CITIZEN COMMENTS
None.

EXECUTIVE SESSION
None.

No further discussion. Meeting adjourned at 4:35 p.m.

Attest, John Nohr
District Secretary/Fire Chief

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
September 26, 2024

1. Minutes
   - Board Meeting – August 22
   - Board Meeting – September 12
   - Special Meeting – September 20
2. Prepaid Invoices
   - $ 27,322.72 (US Bank VISA paid August 13)
     i. $ 26,397.60 EFT No. 2031 (CCFR Fund 6228)
     ii. $ 925.12 EFT No. 2032 (FFFB Fund 6254)
   - $ 37,763.85 (CCFR Fund 6228)
     i. $ 28,664.80 Chk Nos. 102400 – 102440 dated September 5
     ii. $ 3,960.68 EFT 2219 paid September 5
     iii. $ 5,138.37 ACH 2220 – 2224 paid September 6
   - $ 499,256.92 (CCFR Fund 6228 August Payroll Benefits)
     i. $ 406,189.24 Chk Nos. 22509 – 22516 dated September 5
     ii. $ 93,067.68 ACH 2166 paid September 6
   - $ 15.00 (WA DOL)
     i. EFT 2249 paid September 19
   - $ 8,346.39 (UNUM Payroll Benefit Oct24)
     i. Chk No. 22517 dated September 24
   - $ 31,236.39 (US Bank VISA paid September 13)
     i. $ 25,947.77 EFT No. 2255 (CCFR Fund 6228)
     ii. $ 5,288.62 EFT No. 2254 (FFFB Fund 6254)
3. Invoices
   - $ 75,391.90 (CCFR Fund 6228)
     i. $ 62,981.92 Chk Nos. 102443 – 102472 dated September 26
     ii. $ 2,463.14 EFT 2264 paid September 26
     iii. $ 3,746.34 EFT 2265 paid September 26
     iv. $ 6,190.50 ACH 2296 – 2298 to be paid September 27
   - $ 34,803.85 (FFFB Fund 6254)
     i. Chk Nos. 102441 – 102442 dated September 26
4. Payroll
   - August 1 – 31 paid September 6
     i. $1,281,450.69 Gross Payroll
     ii. $ 855,923.36 (net) ACH
     iii. $ 182,629.23 941 Tax Deposit
5. Approved Commissioner Stipends

August activity paid September 6						
Name	Board Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total Paid
Ayers	1					1
Bartel	1	1				2
Bourke	1	1				2
Chunn	1					1
Town	1	4			1	6

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6. Voided/Destroyed Claims Warrants
   - None

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke