Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

October 30, 2025

Present:
Commissioners Stanley Chunn, David Town, Larry Bartel, Jade Bourke, Ken Ayers.
Chief John Nohr. AC Ben Peeler. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:03 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS
None.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second by Commissioner Town. Chief Nohr provided further details in response to numerous invoice questions posed by Commissioner Bourke. A copy of the vehicles list with their shop maintenance designation. Regarding Commissioner Bourke's question about the number of voided/reissued checks, Finance Manager Kathy Streissguth advised the various they were related to a Chase Bank issue stemming from implementation of vendor ID positive pay. Any outstanding checks dated prior to August 25 physically presented at a bank branch for deposit could not be processed. This only impacted payees banking with Chase. No further discussion. Motion passed unanimously.

COMMUNICATIONS
None.

COMMUNITY PARTNER REPORT
Ridgefield Council Member Meghan Hamilton, filling in for Katie Favella, provided an update on the status of various activities and infrastructure construction occurring in the city.

CITIZEN COMMENTS
None.

STANDING COMMITTEES

Clark County Fire Risk Management Group
WHA will have the 2025-26 premium rate break out to the members shortly.

Fairgrounds Fire Facility Board
No report.

Finance Committee – Town/Bourke
No report.

Local BVFF – Chunn/Ayers
Commissioner Chunn advised that former District 11 volunteer Doug Yager's request to begin full retirement benefits was approved. Also, a request for reimbursement of fees he paid into the pension fund by the estate of former District 11 volunteer Jon Ostrand was approved.

WFCA Region VIII – Bartel
Commissioner Bartel provided information discussed at the WFCA Board meeting held prior to the annual conference last week. Continuing the search for a new Healthcare Director.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
No report.

EMS District 2 – Bourke
Commissioner Bourke advised EMSD2 held a special meeting today, October 30. Approved to continue the exclusivity contract with AMR for emergency transport and approved the AMR proposed rates.

Port of Ridgefield
No report.

Commissioner Updates
Commissioner Bartel shared he enjoyed the WFCA conference and information about the Commissioner Oath of Office process. Discussed the L&I Firefighter Injury & Illness Reduction Program. AC Peeler has been briefed on the program and is looking into it. Could save up to 10% on our L&I rates, a significant savings. Discussed public meeting rooms in fire stations.

Commissioner Bourke advised the Port of Woodland hired a new Director who will start November 3. He will attend their next meeting virtually. Commissioner Bartel will attempt to attend in person.

Commissioner Chunn reminded everyone of the dates change to the first and third Thursdays for the months of November and December. The next meeting is next week, November 6.

STAFF REPORTS – Q3-2025

Operations/Training – AC Ryan
AC Ryan on vacation. Written Operations and Training report provided. Chief Nohr summarized the highlights.

Admin/Logistics – AC Peeler
AC Peeler's written Administrative Services and Logistics report provided. New training room tables were delivered today.

Community Risk Reduction/CARES – AC Jackson
AC Jackson on vacation. Written CRR/CARES report provided.

CHIEF'S REPORT

Chief Nohr shared a draft of the third quarter chief's report. Working with PointNorth to make the report more user-friendly for the public. Chief Nohr, AC Peeler, and Finance

Manager Streissguth met with Systems Design West to review the status of transport billing and collection. Working on the budget. The resolutions to authorize the tax levy inflator for next year's levy will be presented at the November 6 meeting. The budget will be presented at the November 20 meeting.

Following a previous tour of FD6, we reciprocated with a tour with the FD6 administrative chiefs to give them a better understanding of CCFR operations and geography.

2026 REVENUE HEARING
Commissioner Chunn opened the 2026 revenue hearing at 4:35 p.m. Chief Nohr explained the proposed revenues identified for receipt in the 2026 budget year. The Board had no comments. Opened the floor for public comment; there were none. No further discussion. Commissioner Chunn closed the hearing at 4:45 p.m.

TAX INCREMENT AREAS – UPDATE
Chief Nohr and Commissioner Larry Bartel, and Finance Manager Kathy Streissguth attended virtually, another TIF stakeholder workgroup meeting on October 29 where they reaffirmed how TIF is calculated and brainstormed / discussed mitigation options for impacted agencies. The group will be working with legislators to implement changes to the law to provide more guidance for future tax increment areas.

LATE EDITIONS TO THE AGENDA
Chief Nohr advised an email memo regarding the need to differentiate between operational, procedures and administrative guidelines, and governance policies, those requiring Board approval. Will bring forward for further discussion and to formalize at a later meeting.

CITIZEN COMMENTS
None.

EXECUTIVE SESSION
None.

No further discussion. Meeting adjourned at 4:54 p.m.

Attest, John Nohr
Fire Chief/District Secretary

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
October 30, 2025

1. Minutes
   - Board Meeting – October 9
   - Board Meeting – October 23
     i. No meeting rescheduled to October 30 (No Quorum)

2. Prepaid Invoices
   - $ 4,752.71 (CCFR Fund 6228)
     i. Chk No. 104160 dated October 9
   - $ 21,103.44 (USBank VISA Statement Ending October 6 paid October 13)
     i. $ 19,278.83 EFT 2961 (CCFR Fund 6228)
     ii. $ 1,824.61 EFT 2962 (FFFB Fund 6254)
   - $ 18,373.03 (CCFR Fund 6228)
     i. Chk Nos. 104161 – 104162 dated October 24
   - $ 762.63 (FFFB Fund 6254)
     i. Chk No. 104163 dated October 24

3. Current Invoices
   - $ 4,216.73 (FFFB Fund 6254)
     i. Chk Nos. 104205 – 104207 dated October 30
   - $ 784,399.19 (CCFR Fund 6228)
     i. $ 141,938.64 Chk Nos. 104164 – 104204 dated October 30
     ii. $ 5,447.78 Chk Nos. 104208 – 104209 dated October 30
     iii. $ 630,692.77 ACH 3013 – 3016 to be paid October 31
     iv. $ 6,320.00 ACH 3017 – 3018 to be paid November 3

4. Payroll
   - Payroll Benefits (UNUM Life & Disability)
     i. $ 9,527.13 ACH 2682 paid September 26
     ii. $ 9,590.35 ACH 2965 paid October 29

5. Approved Commissioner Stipends

Month of September paid October 8						
Name	Board Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total Paid
Ayers	2					2
Bartel	2	2				4
Bourke	2	1				3
Chunn	2	1				3
Town	2	1				3

6. Voided/Destroyed Claims Warrants
   - 103169 replaced with 104163 dated October 24
   - 103215, 10326, & 104100 replaced with 104162 dated October 24
   - 22534 replaced with 104175 dated October 30
   - 22647 replaced with 104161 dated October 24

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke

2026 PROPOSED BUDGET CHANGES

Clark-Cowlitz Fire Rescue

028 General Fund 6228

Revenues	Original	Proposed	Difference		Remarks
011 Taxes					
310 Taxes					
311 10 00 000 Property Taxes - Gen 028	0.00	20,474,000.00	20,474,000.00	0.0%	109% of 2025 - Net of $132,217 TIA Allocation
311 10 12 000 Admin Refund - Gen 028	0.00	8,750.00	8,750.00	0.0%	2025 adjustments to be reassessed in 2026
310 Taxes	0.00	20,482,750.00	20,482,750.00	0.0%	
330 State Generated Revenues					
332 15 60 000 Fed In Lieu - Gen 028	0.00	5,000.00	5,000.00	0.0%	
337 00 00 001 Leasehold Excise Tax	0.00	10,000.00	10,000.00	0.0%	Estimate
337 00 00 002 Timber Tax	0.00	5,000.00	5,000.00	0.0%	Estimate
330 State Generated Revenues	0.00	20,000.00	20,000.00	0.0%	
011 Taxes	**0.00**	**20,502,750.00**	**20,502,750.00**	**0.0%**	
203 Marine Program					
330 State Generated Revenues					
333 97 05 060 DHS Port Security Grant (97.056)	0.00	21,230.00	21,230.00	0.0%	Amount included in expenditures
330 State Generated Revenues	0.00	21,230.00	21,230.00	0.0%	
340 Charges For Services					
342 21 00 203 Marine Training - Tuition	0.00	8,000.00	8,000.00	0.0%	Amount included in expenditures
340 Charges For Services	0.00	8,000.00	8,000.00	0.0%	
203 Marine Program	**0.00**	**29,230.00**	**29,230.00**	**0.0%**	
204 TRT Program					
330 State Generated Revenues					
333 97 06 070 DHS Region IV Grant (97.067) - TRT	0.00	11,300.00	11,300.00	0.0%	Amount included in expenditures

2026 PROPOSED BUDGET CHANGES

028 General Fund 6228

Revenues	Original	Proposed	Difference		Remarks
330 State Generated Revenues					
330 State Generated Revenues	0.00	11,300.00	11,300.00	0.0%	
204 TRT Program	**0.00**	**11,300.00**	**11,300.00**	**0.0%**	
214 Mobilizations					
340 Charges For Services					
342 21 00 004 MOB - DNR/WSP (AT RISK)	0.00	593,500.00	593,500.00	0.0%	Assuming $150K vehicle revenue, balanced = reimbursed payroll/travel expenses
340 Charges For Services	0.00	593,500.00	593,500.00	0.0%	
214 Mobilizations	**0.00**	**593,500.00**	**593,500.00**	**0.0%**	
300 CRR - Prevention					
340 Charges For Services					
342 40 00 000 Inspection Services	0.00	135,000.00	135,000.00	0.0%	MJ Estimate
340 Charges For Services	0.00	135,000.00	135,000.00	0.0%	
300 CRR - Prevention	**0.00**	**135,000.00**	**135,000.00**	**0.0%**	
330 Grants	**0.00**	**0.00**	**0.00**	**0.0%**	
340 Contracts					
340 Charges For Services					
342 21 00 000 Cowlitz Indian Tribe	0.00	455,100.00	455,100.00	0.0%	Pending adjustment for new properties
342 21 00 001 Schools & Agencies	0.00	24,400.00	24,400.00	0.0%	RSD, LCSD, WSD, VPS, Scale House, Rest Areas, DSHS, Paradise Park
342 21 00 081 Incident Report Fees - Fire	0.00	100.00	100.00	0.0%	$10 fee
340 Charges For Services	0.00	479,600.00	479,600.00	0.0%	

028 General Fund 6228

Revenues	Original	Proposed	Difference		Remarks
340 Contracts	**0.00**	**479,600.00**	**479,600.00**	**0.0%**	
360 Misc Income					
360 Misc Revenues					
361 11 00 000 Interest - General 028	0.00	400,000.00	400,000.00	0.0%	Estimate based on 2025 balances
367 11 00 001 Donations (AT RISK)	0.00	100.00	100.00	0.0%	
367 11 00 002 Donations (Dedicated)	0.00	100.00	100.00	0.0%	
369 10 00 000 Sale of Junk/Salvage	0.00	50.00	50.00	0.0%	Placeholder
369 91 00 000 Prior Yr Refunds/Other Misc	0.00	9,000.00	9,000.00	0.0%	VISA Rebates
360 Misc Revenues	0.00	409,250.00	409,250.00	0.0%	
390 Other Revenues					
395 10 00 000 Sale of Capital Assets	0.00	1,000.00	1,000.00	0.0%	Placeholder
395 20 00 000 Ins Recoveries - Capital Assets	0.00	500.00	500.00	0.0%	Placeholder
398 10 00 000 Ins Recoveries - General Other	0.00	15,000.00	15,000.00	0.0%	Employee Disability Insurance Sick Leave Buy Back
390 Other Revenues	0.00	16,500.00	16,500.00	0.0%	
360 Misc Income	**0.00**	**425,750.00**	**425,750.00**	**0.0%**	
380 Non-Revenue	**0.00**	**0.00**	**0.00**	**0.0%**	
397 Interfund Transfers					
397 Interfund Transfers					
397 00 00 230 Transfer - CARES O/H	0.00	0.00	0.00	0.0%	Cares OH Estimate
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	**0.00**	**0.00**	**0.00**	**0.0%**	
450 Fire Training					
340 Charges For Services					

2026 PROPOSED BUDGET CHANGES

028 General Fund 6228

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Services					
342 21 00 009 Training Burn Fees	0.00	16,900.00	16,900.00	0.0%	3x $5K training burn plus PCC use fees
342 21 00 016 Tuition - Fire Training	0.00	100.00	100.00	0.0%	Tuition charges to other agencies
340 Charges For Services	0.00	17,000.00	17,000.00	0.0%	
450 Fire Training	**0.00**	**17,000.00**	**17,000.00**	**0.0%**	
Fund Revenues:	**0.00**	**22,194,130.00**	**22,194,130.00**	**0.0%**	
Fund Excess/(Deficit):	**0.00**	**22,194,130.00**			

Non-Revenue investment fund transfers anticipated:
- **+ $75,000 from Leave Cash Out Fund 6228-4**
- **+ $2,500 from Donation Fund 6228-3**

Policy or Obligation/Contract transfers out anticipated:
- **- $547,500 to Debt Service Fund 6220 (existing debt)**
- **- $1,500,000 to Debt Service Fund 6220 (new debt)**
- **- $575,000 to Equipment Replacement Fund 6228-1 ($500,000 + 50% mobe equipment revenue)**
- **- $308,150 to Contingency Fund 6228-5 (1.5% of General Tax Levy)**
- **- $100,700 to FFFB Fund 6254**

2026 PROPOSED BUDGET CHANGES

029 Cadet Program

Revenues	Original	Proposed	Difference		Remarks
420 Cadet Program					
340 Charges For Services					
342 21 00 006 Tuition - Cadet Program	0.00	160,000.00	160,000.00	0.0%	40 Students @ $4K
342 21 00 008 Lab Fees - Cadet Program	0.00	8,000.00	8,000.00	0.0%	40 Students @ $200
340 Charges For Services	0.00	168,000.00	168,000.00	0.0%	
420 Cadet Program	**0.00**	**168,000.00**	**168,000.00**	**0.0%**	
Fund Revenues:	**0.00**	**168,000.00**	**168,000.00**	**0.0%**	
Fund Excess/(Deficit):	**0.00**	**168,000.00**			

2026 PROPOSED BUDGET CHANGES

030 EMS Operation Fund (030)

Revenues	Original	Proposed	Difference		Remarks
202 First Response EMS					
340 Charges For Services					
342 21 01 081 Incident Report Fees - EMS	0.00	100.00	100.00	0.0%	Placeholder
340 Charges For Services	0.00	100.00	100.00	0.0%	
202 First Response EMS	**0.00**	**100.00**	**100.00**	**0.0%**	
205 Ambulance Services					
340 Charges For Services					
342 60 00 000 Ambulance - Transport Fees	0.00	720,000.00	720,000.00	0.0%	BP Estimate
340 Charges For Services	0.00	720,000.00	720,000.00	0.0%	
205 Ambulance Services	**0.00**	**720,000.00**	**720,000.00**	**0.0%**	
230 CRR - CARES CRP					
340 Charges For Services					
342 21 00 230 CARES Program	0.00	100,000.00	100,000.00	0.0%	MJ Estimate
342 21 01 230 AADSWA - Transitional Care	0.00	135,000.00	135,000.00	0.0%	MJ Estimate
342 21 02 230 AADSWA - Sr Drug Program	0.00	12,600.00	12,600.00	0.0%	MJ Estimate
342 21 04 230 CARES - Hospital Referrals	0.00	139,000.00	139,000.00	0.0%	MJ Estimate
342 21 05 230 AADSWA - Falls Prev Program	0.00	145,000.00	145,000.00	0.0%	MJ Estimate
342 21 06 230 Carelon - Coresponder Program	0.00	2,215,000.00	2,215,000.00	0.0%	MJ Estimate
340 Charges For Services	0.00	2,746,600.00	2,746,600.00	0.0%	
230 CRR - CARES CRP	**0.00**	**2,746,600.00**	**2,746,600.00**	**0.0%**	
231 CRR - PubEd CPR					
340 Charges For Services					
342 21 00 231 Tuition - Public CPR Educ	0.00	100.00	100.00	0.0%	Placeholder

2026 PROPOSED BUDGET CHANGES

030 EMS Operation Fund (030)

Revenues	Original	Proposed	Difference		Remarks
340 Charges For Services					
340 Charges For Services	0.00	100.00	100.00	0.0%	
231 CRR - PubEd CPR	**0.00**	**100.00**	**100.00**	**0.0%**	
360 Misc Income					
390 Other Revenues					
398 10 00 126 Ins Recoveries - EMS Other	0.00	4,000.00	4,000.00	0.0%	Employee disability sick leave buy back (Paramedics Only)
390 Other Revenues	0.00	4,000.00	4,000.00	0.0%	
360 Misc Income	**0.00**	**4,000.00**	**4,000.00**	**0.0%**	
397 Interfund Transfers	**0.00**	**0.00**	**0.00**	**0.0%**	
451 EMS Training					
330 State Generated Revenues					
334 04 90 000 Grant - WA DOH EMS Training	0.00	800.00	800.00	0.0%	
330 State Generated Revenues	0.00	800.00	800.00	0.0%	
451 EMS Training	**0.00**	**800.00**	**800.00**	**0.0%**	
Fund Revenues:	**0.00**	**3,471,600.00**	**3,471,600.00**	**0.0%**	
Fund Excess/(Deficit):	**0.00**	**3,471,600.00**			

Non-Revenue investment fund transfers anticipated:
+ $6,094,300 from EMS Levy Fund 6226

2026 PROPOSED BUDGET CHANGES

126 EMS Levy Fund 6226

Revenues	Original	Proposed	Difference		Remarks
011 Taxes					
310 Taxes					
311 10 00 126 Property Taxes - EMS 126	0.00	6,185,400.00	6,185,400.00	0.0%	103.7% 2025 - net of $39859 TIA Allocations
310 Taxes	0.00	6,185,400.00	6,185,400.00	0.0%	
330 State Generated Revenues					
332 15 60 126 Fed In Lieu - EMS 126	0.00	200.00	200.00	0.0%	Estimate
337 00 00 126 Leasehold Excise Tax - EMS 126	0.00	1,500.00	1,500.00	0.0%	Estimate
330 State Generated Revenues	0.00	1,700.00	1,700.00	0.0%	
011 Taxes	**0.00**	**6,187,100.00**	**6,187,100.00**	**0.0%**	
360 Misc Income					
360 Misc Revenues					
361 11 00 126 Interest - EMS 126	0.00	10,000.00	10,000.00	0.0%	Estimate Based on 2025 Balances
360 Misc Revenues	0.00	10,000.00	10,000.00	0.0%	
360 Misc Income	**0.00**	**10,000.00**	**10,000.00**	**0.0%**	
Fund Revenues:	**0.00**	**6,197,100.00**	**6,197,100.00**	**0.0%**	
Fund Excess/(Deficit):	**0.00**	**6,197,100.00**			

Tax levy collections and interest only.

Cash balance maintained at $10,000

Policy or Obligation/Contract transfers out anticipated:
- **$92,800 (est) to EMS Reserve Fund 6228-2 (new)**

Balance transfer to General Fund 6228 EMS Operations (030)

Fund	Revenues Original	Revenues Proposed	Revenues Difference		Expenditures Original	Expenditures Proposed	Expenditures Difference	
028 General Fund 6228	0.00	22,194,130.00	22,194,130.00	0.0%	0.00	0.00	0.00	0.0%
029 Cadet Program	0.00	168,000.00	168,000.00	0.0%	0.00	0.00	0.00	0.0%
030 EMS Operation Fund (030)	0.00	3,471,600.00	3,471,600.00	0.0%	0.00	0.00	0.00	0.0%
126 EMS Levy Fund 6226	0.00	6,197,100.00	6,197,100.00	0.0%	0.00	0.00	0.00	0.0%
Excess/(Deficit):	**0.00**	**32,030,830.00**	**32,030,830.00**	**0.0%**	**0.00**	**0.00**	**0.00**	**0.0%**

Estimated interest on investment funds:

$12,000 Equipment Fund 6228-1
$100 Donation Fund 6228-3
$12,500 Leave Fund 6228-4
$44,400 Contingency Fund 6228-5
$3,500 Capital Fund 6224

Bond Proceeds Placeholder
$15,000,000 Capital Fund 6224